



Machelen, November 30<sup>th</sup>, 2023

Re: New Terminal Handling Charges, valid as of January 1<sup>st</sup>, 2024

Dear Sir, Madam,

Please find enclosed the updated Terminal Handling Charges for Belgian Airport Services (BAS) LGG valid as of January 1<sup>st</sup>, 2024.

The Terminal Handling Charges are also available on our website: [Swissport International AG - Brussels \(BRU\)](#)

In case of questions please do not hesitate to contact our commercial team via [BE.CargoSales@Swissport.com](mailto:BE.CargoSales@Swissport.com).

Looking forward to further developing our cooperation.

Kind regards

Dirk Dendauw

Head of Commercial, Swissport Cargo Services Belgium N.V.

1. IMPORT CHARGES				
#	DESCRIPTION	Valid for	UNIT	PRICE (EUR)
1.1	<b>Release Note</b>			
	General Cargo Loose shipments with chargeable weight 0 - <b>500</b> kg	LGG	per AWB	130
	General Cargo Loose shipments with chargeable weight exceeding <b>500</b> kg	LGG	per AWB + per Kg (as of the first Kg)	130 0,0275
	General Cargo BUPs	LGG	per AWB	130
	Pharma Loose shipments with Chargeable weight till 500 kg	LGG	per AWB	155
	Pharma Loose shipments with Chargeable weight exceeding 500 kg	LGG	per AWB + per Kg (as of the first Kg)	155 0,0275
	Pharma BUPs	LGG	per AWB	155
	Live animals and animal products for non-human consumption	LGG	per AWB	155
	Valuables (or other products requiring vault handling)	-	per AWB	196
	Providing additional copy original release note	LGG	per AWB	33
1.2	Use of customs verification hall in case of absence 39 Z	LGG	per kg Minimum fee	0,066 31,5
1.3	<b>Veterinary Control</b> Documentation fee service in case of veterinary check (FASFC) Veterinary check cost: as per official tariffs of the Ministry of Agriculture - Human consumption products - Non-Human consumption products - Phyto sanitary Inspection	LGG LGG		82 3rd party cost + 10%
1.4	<b>Use of Use of Perishables Infrastructure (Cool room, Ambient room)</b>			
	BAS Customers			
	Perishables	LGG	per 100 kg Minimum fee	15,2 59,9
	Perishables subject to veterinary check	LGG	per 100kg Minimum fee	25,2 29,9
	Third parties			
	Perishables	LGG	per 100kg Minimum fee	15,2 88,2
	Perishables subject to veterinary check	LGG	per 100kg Minimum fee	15,2 171
1.5	<b>Use of Live Animals &amp; NHC Infrastructure</b> - Live Animals (AVI) & Animal Products for Non-Human Consumption - Live Animals (AVI) & Animal Products for Non-Human Consumption subject to veterinary check	- -		3rd party cost + 10% 3rd party cost + 10%
1.6	VAL shipment: price of external company rate	-		3rd party cost + 10%
1.7	Non-delivery fee	LGG	per AWB	188
1.8	<b>Accelerated import shipments ( including LHO, AOG, XPS)</b> AWB 0-29 kg AWB 30-99 kg AWB 100-299 kg AWB above 300 kg	LGG LGG LGG LGG	per AWB per AWB per AWB per Kg Minimum fee	52,5 65 104 0,044 165
1.9	Use of RRY / RRW infrastructure	-	per AWB	143,8
1.10	<b>Collect charges</b>	LGG	per AWB Minimum fee	3% 13,6
1.11	CCA Fee	LGG	per AWB	105
1.12	Import (export customs clearance) price of external company rate	LGG	per AWB	3rd party cost + 10%
1.13	HUM handling	LGG	per HUM	129

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#	DESCRIPTION	Valid for	UNIT	PRICE (EUR)
<b>2. EXPORT CHARGES</b>				
2.1	<b>KIOSK</b> Manual security check at acceptance (= non use of KIOSK)	LGG	per AWB	8,9
2.2	FWB input	LGG	per entry/check/update Minimum fee	13,7 92,4
2.3	FHL input	LGG	per entry/check/update Minimum fee	13,7 92,4
2.4	<b>Customs</b> Customs documentation fee (NCTS or T-documents) Including sealing of trucks and use of Handelr's customs deposit.	LGG	per document	79,8
	Customs documentation fee (NCTS or T-documents) for destinations other than airport handling agents.	LGG	per document	148
	Customs documentation fee for other documents than NCTS/T1	LGG	per document	148
	Presentation of customs documents to Belgian customs, other than airport to airport T1/MRN	LGG	per AWB Minimum fee / flight	16,8 73,5
	NCTS closure	LGG	per document	47
2.5	<b>Dangerous goods check ( Non-Radioactive)</b> Per document (including 1 line) Per extra line (or UN number) Recheck fee (recheck will be performed within 24 hrs after correction) Recheck fee: per individual line	LGG LGG LGG LGG	per shippers' declaration per extra line (or UN) per shippers' declaration per extra line (or UN)	85 9,2 355 9,2
2.6	<b>Dangerous Goods Check (Small Check) – ICE / RRE / REQ / RDS / ELM / ELI / MAG</b> Check Recheck	LGG LGG	per AWB per AWB	31,5 355
2.7	<b>Dangerous Goods Check RRY / RRW</b> Per document (including 1 line) Per extra line (or UN number) Recheck fee (recheck will be performed within 24 hrs after correction) Recheck fee: per individual line (or UN)	LGG LGG LGG LGG	per shippers' declaration per extra line (or UN) per shippers' declaration per extra line (or UN)	95 10,4 355 10,4
2.8	<b>Dangerous Goods - Non-declared (Hidden DGR)</b> Non-declared Dangerous (recheck will be performed within 24 hrs after correction) Hidden Dangerous Goods (recheck will be performed within 24 hrs after correction)	LGG LGG	per incident per incident	355 355
2.9	<b>AVI</b> AVI check AVI Recheck fee	LGG LGG	per AWB per AWB	58,8 355
2.10	<b>Pharma Center Acceptance</b> Pharma check Pharma Recheck fee	LGG LGG	per AWB per AWB	58,8 355
2.11	Recollection of shipments by agent after acceptance	LGG	per 100 kg Minimum fee	9,2 88
2.12	<b>Labeling of shipments</b> Per label supplied by customs agent	LGG LGG	per label Minimum fee per month	2,9 69
2.13	ADR documentation	LGG	per document	55,6
2.14	NOTOC preparation per flight	LGG	per NOTOC	207
2.15	Not ready for carriage shipments – administration fee	LGG	per AWB	54,5
2.16	<b>Administration/Acceptance fee for special shipments</b> a. Sporting and war arms and/or spare parts for arms b. Valuables; as per external vault rates	LGG -	per AWB	147 3rd party cost + 10%
2.17	CMR preparation	LGG	per document	27,5
2.18	<b>Use of Temperature controlled infrastructure (Cool room, Ambient room)</b> BAS Customers Third parties	LGG LGG	per 100 kg Minimum fee per 100 kg Minimum fee	15,2 59,9 15,2 88,2
2.19	Use of Live Animals Infrastructure			3rd party cost + 10%
2.20	<b>Accelerated export services ( including LHO, AOG, XPS)</b> AWB 0-29 kg AWB 30-99 kg AWB 100-299 kg AWB above 300 kg	LGG	per AWB per AWB per AWB per Kg Minimum fee	52,5 65 104 0,044 165
2.21	Nil manifest	LGG	per manifest	49,4
2.22	Flight file printing and delivery to Aircraft	LGG	per printed document set	198
2.23	Printing of documents for E-freight	LGG	per Printed document or AWB	49,3
2.24	HUM handling	LGG	per HUM	129
2.25	Export (import customs clearance) price of external company rate	LGG	per AWB	3rd party cost + 10%
2.26	Missing FFM on Inbound Truck or Flights	LGG	per flight nr	97,1
2.27	Use of RRY / RRW infrastructure	-	per AWB	144
2.28	Car Acceptance check	LGG	per checksheet	59

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<b>3. STORAGE (Based on Chargeable weight)</b>				
3.1	<b>General Cargo</b>		LGG	
	<b>Import</b> – Free storage <b>18</b> hours for import shipments after NFD message 'Calculates as time difference between first NFD message (NotiFieD) – DLV (DeLiVered)		LGG	per 100 kg / first 24 hrs Minimum fee per 100 kg / following 24 hrs Minimum fee
	<b>Export</b> – Free storage first 48 hours for export shipments after acceptance cargo (FOH - DEP)		LGG	per 100 kg / 24 hrs Minimum fee
3.2	Storage live animals			3rd party cost + 10%
3.3	<b>Temperature controlled shipments</b> (Cool room, Ambient room) (Free storage first <b>10</b> hours after NFD or acceptance cargo)			
	Import and export shipments BAS customers		LGG	per 100kg/24hrs Minimum fee
	Import and export shipments third parties		LGG	per 100kg/24hrs Minimum fee
3.4	<b>Arms and ammunition</b> stored at external security company Will be charged as per security company rates		-	3rd party cost + 10%
3.5	<b>Valuables</b> Will be charged as per external security company rates (free storage period 6 hrs)		-	3rd party cost + 10%
3.6	<b>Radio-active dangerous goods</b> (Free storage first 24 hours after NFD or acceptance cargo)		LGG	per 100kg/24hrs Minimum fee
3.7	<b>Non radio-active dangerous goods</b> (Free storage first 24 hours after NFD or acceptance cargo)		LGG	per 100kg/24hrs Minimum fee
3.8	Storage of empty ULD		LGG	per ULD/24hrs

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#	DESCRIPTION	Valid for	UNIT	PRICE (EUR)
<b>4. OTHER SERVICES</b>				
4.1	<b>Non-contractual warehouse handling</b>	LGG		
	Truck loading/unloading Bulk (at acceptance or delivery)	LGG	per 100kg	7,5
		LGG	Minimum fee	82,5
	Truck loading/unloading ULD (at acceptance or delivery)	LGG	per unit	71,5
	Truckloading/unloading BUP & manifest	LGG	per BUP	123
	Warehouse cargo handling	LGG	per 100 kg	21,7
			Minimum fee	82,5
	Warehouse infrastructure fee in case of self loading		Per 100 kg	2,9
			Minimum fee	82,5
	Sorting on reference number (HAWB, other,...)	LGG	Per 100 kg	9,7
			Minimum fee	82,5
4.2	<b>Loading/unloading empty equipment on/off truck</b>	LGG		
	ULD Container	LGG	per ULD	36,6
	ULD Non-container	LGG	per ULD	7,6
			Minimum fee	39,6
	ULD stack (pallet stack)	LGG	per stack	73,7
4.3	<b>Transport (max 5 ULD per train)</b>			
	a. Transport between SCS building and other sites at the Brucargo area			146
	b. Transfer of goods to another handler		per 100 kg	6,9
			Minimum fee	79
	c. Transfer of BUP to another handler via service drive		per ULD	69,3
			Minimum fee	109
	d. Transfer of goods to another handler North-North or South-South (loose)	LGG	per 100 kg	6,9
			Minimum fee	79
	e. Transfer of goods to another handler North-South or South-North (loose)	LGG	per 100 kg	6,9
			Minimum fee	216
	f. Transfer of BUP to another handler North-North	LGG	per ULD	69,3
			Minimum fee	109
	g. Transfer of BUP to another handler North-South	LGG	per ULD	69,3
			Minimum fee	164
	h. Transport between BAS warehouse and passenger zone		per ride	146
	i. Quick ramp transfer (Min transfer time ATA-ATD 3 hrs)			
	- AWB 0-29 kg		per AWB	104
	- AWB 30-99 kg		per AWB	110
	- AWB 100-299 kg		per AWB	147
	- AWB above 300 kg,		per Kg	0,057
			Minimum fee	164
	j. Pick-up of non-returned equipment (cage, ULD, trailer,...)	-	per item	134
4.4	<b>Handling of Envirotainers</b>	LGG		
	Status check		per unit/24hrs	25,2
	Additional status check		per unit /check	25,2
	Recharging of temperature controlled ULD		per unit/24hrs	36
4.5	<b>Use of equipment</b>			
	Forklift (including driver) excluding truck loading/offloading (see 3.1)	LGG		
	- 3 tons	LGG	per 1/2 hours	146
	- 7 tons	LGG	per 1/2 hours	171
	- 12 tons	LGG	per 1/2 hours	240
	- 16 tons	LGG	per 1/2 hours	253
	- 25 tons	LGG	per 3 hours	1418
	- Tractor	LGG	per 1/2 hours	146
	- Equipment for carpet handling	LGG	per 1/2 hours	82
	- Equipment for steel drum handling	LGG	per 1/2 hours	82
	- Cranes as per external company	LGG		3rd party cost + 10%
	- Cart (if available)	LGG	per 3 hours	41
	- Cage (if available)	LGG	per 3 hours	41
	- Trailer 10ft (if available)	LGG	per 3 hours	61
	- Trailer 20ft (if available)	LGG	per 3 hours	84
	- Tail stand	LGG	per 1/2 hours	59
	- Towbar	LGG	per 1/2 hours	60
	- GPU	LGG	per 1/2 hours	132
	- Stairs non motorised	LGG	per 1/2 hours	59
	- Stairs motorised (= wide body)	LGG	per 1/2 hours	164
	- ULD transporter	LGG	per 1/2 hours	230
	- Main Deck Loader	LGG	per 1/2 hours	448
	- Lower Deck Loader	LGG	per 1/2 hours	234
	- Conveyor belt	LGG	per 1/2 hours	142
	- Push-back Narrow body	LGG	per event	224
	- Push-back Wide body	LGG	per event	425
	- Airstarter	LGG	per start	3rd party cost + 10%
	- Airstarter	LGG	per start	415
	- Toilet Service	LGG	per service	360
	- Water service	LGG	per service	360
	- Cleaning service	LGG	per service	360
	- Extra crew bussing	LGG	per service	169
	- De-icing truck	LGG	per service	971
	- De-icing fluid	LGG	per liter	13
	- Towing	LGG	per started hour	729
	- ACU	LGG	Per hour	546
	- Head-set	LGG	Per service	158

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4.6	<b>Use of Handler's agent</b>	LGG		
	On weekday from 06:30 to 22:30		per 1/2 hours	49
	On weekday from 22:30 tot 06:30, Saturday, Sunday and Holidays		per 1/2 hours	71,5
4.7	<b>Wood</b> Wooden boards: treated as per ISPM 15 regulation 15 cm x 2,5 cm x 3 m Wooden beams: treated as per ISPM 15 regulation 10 cm x 10 cm x 3 m Euro pallet Wooden one-way pallet	LGG	per board per beam per pallet pet pallet	21,85 40,4 36 20,6
4.8	Fireproof rope	LGG	per meter	1,2
4.9	Wrapping stretch foil - per skid - per ULD	LGG	per skid per ULD	9,8 20
4.10	<b>Veterinary / Phytosanitary check of transit shipments</b> a. Establishment of documents b. Control costs will be charged as per the official tariffs from the Ministry of Agriculture	LGG	per document	71 3rd party cost + 10%
4.11	<b>Disposal/destruction of refused shipments</b> Fixed cost of + Customs supervision fee + Customs declaration for destruction + External cost of destruction (if applicable e.g. for DGR shipments) + Storage costs as per par. 2 (if applicable)	LGG	per AWB per AWB per article	350 882 75,6
4.12	<b>Customs claim</b> Custom penalty 1:1 Customs duties + vat (incl arrears) Administration fee	LGG	Disbursement fee Per AWB	3rd party cost + 10% 257
4.13	<b>Extra layer of weatherisation plastic foil</b> Per bottom or top layer - 10ft Per bottom or top layer - 20ft	LGG LGG	per 10ft per 20ft	9,8 19,4
4.14	<b>Provide digital information of non damaged cargo</b>			
	Per picture	LGG	per picture Minimum fee	8,4 53,5
	Per research on CCTV	LGG	per started research hour	110
4.15	Building stack of pallets	LGG	per event	113
4.16	<b>Weighing or reweighing of shipments</b> Loose  BUP	LGG  LGG	per 100kg Minimum fee per ULD Minimum fee	6 53,5 34 53,5
4.17	<b>Measuring of shipments</b> Loose  BUP	LGG  LGG	per 100kg Minimum fee per ULD Minimum fee	6 53,5 15 53,5
4.17	Provide copy's of documents	LGG	per document Minimum fee	5,5 53,5
4.18	Relashing/renetting of ULD's	LGG	per event	42
4.19	Thermal fleece (Isomuff)	LGG	per meter	20,8
4.20	Absorbing fleece	LGG	per fleece	23
4.21	Thermal blankets 150 cm large	LGG	per meter	23
4.22	Thermal blanket full PMC size	LGG	per blanket	431
4.23	Lashing rings	LGG	per unit	22,6
4.24	Straps	LGG	per strap	37
4.25	Special animal care (feeding, cleaning, etc...) Purchase of special products will be invoiced at cost +10%	LGG	per 24 hrs	3rd party cost + 10%
4.26	Batteries Model D(recharge active cool units)	LGG	per set of 2 batteries Minimum fee	15,8 54
4.27	Corner protections (ULD, carton)	LGG	per corner Minimum fee	4,4 53,6
4.28	ULD cleaning (with water)	LGG	per ULD	98,3
4.29	Horse stable ULD cleaning	LGG	per ULD	3rd party cost + 10%
4.30	Building of (AVI) Stables	LGG	per stable	123
4.31	Completion of Horse stable checklist	LGG	Per stable	45,2
4.32	Security badge application (tarmac access)	LGG	per badge	105
4.33	Security badge application (tarmac access with vehicle)	LGG	per badge	191
4.34	Use of loading bridge (for cars)	LGG	Per car	105
4.35	VUN handling	LGG	per 100 kg Minimum fee	6,9 224
4.36	Artwork handling	LGG	per 100 kg Minimum fee	6,9 447
4.37	Reporting to Authorities (BCAA, FANC)	LGG	per record Minimum fee	20,8 79
4.38	Use of landside truck parking position – Non booked trucks	LGG	per started 24hrs	141
4.39	Waste handling	LGG	per m³ Minimum fee	39 71
4.40	Sandwich sheet pallet inspection	LGG	per ULD	12

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#	DESCRIPTION	Valid for	UNIT	PRICE (EUR)
5. SECURITY				
5.1	<b>Screening (within screening slots)</b> For HRC (High Risk Cargo) = screening fees x 2 since double screening mandatory required - Shipments < 5000 kg / awb  - Shipments >= 5000 kg . < 7500 kg / awb - Shipments >= 7500 kg . < 10000 kg /awb - Shipments >= 10.000 kg /awb  - Screening outside timeframe shall be invoiced with a minimum charge (workdays 06-22hrs) - Other: upon request	   		