

IN JAPAN AN OPPORTUNITY IS WAITING FOR YOU

The Swissport Profile:

Swissport International Ltd. provides ground services for around 100 million passengers and 3.2 million tonnes of cargo a year (the latter using some 98 warehouses with a total floor area of over 360 000 square metres) on behalf of some 650 client companies. With its workforce of around 35 000 personnel, Swissport is active at 177 airports in 36 countries on five continents, and generated consolidated operating revenue of CHF 1.7 billion in 2011. Swissport was named Global Aviation Ground Services company 2011 and has been awarded Cargo Handling Agent of the Year 2011.

The Swissport Mission:

"Strengthening our number-one position"

Swissport is the leading global airport and aviation service provider in terms of quality, reliability, customer dedication, growth, innovation and network coverage.

We offer a wide range of products at optimum value-for-money, and achieve an attractive return on investment for all the parties involved.

Our mission is to be a reliable and professional contributor and a recognized partner in creating value and results for all our stakeholders.

Swissport Japan:

Since 2007, Swissport Japan operates successfully at Nagoya, Osaka Kansai, Fukuoka and Tokyo Narita stations.

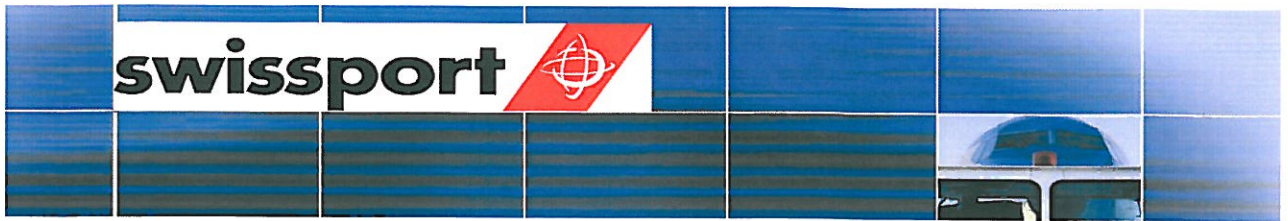
For our business expansion in Japan, Swissport Japan is looking for a competent and highly motivated

(Acting) General Manager, Finance & Accounting (Japan)

as soon as possible.

Role & Responsibilities

- ➊ Oversee the monthly and RF reporting.
- ➋ To ensure the accurate reporting figures
- ➌ Oversee the Year-end closing submission of tax return and statutory financial report to the tax office together with auditor.
- ➍ Ensure all the Accounting and Finance related reports meet the due date
- ➎ Implement and control all Financial aspects
- ➏ Strict control of rules and regulations to comply with local standards
- ➐ Involvements in Business planning and Budget & Estimation process planning
- ➑ Prepare the analysis for Actual vs Budget , Estimate and prior year



- ⊕ Involvements in the process of Assets acquisition, deletion and transfer
- ⊕ Involvements in the process of leasing
- ⊕ Cash flow control
- ⊕ Overseeing all the trade receivables and trade payables
- ⊕ Leading Finance team
- ⊕ Coordinate financial matters with CEO and COO plan, design and perform ramp services according to standards set forth by SPJ

Experience and Education

- ⊕ 10 years or more experiences in Accounting or Financial fields
- ⊕ 5 years or more in managerial function
- ⊕ Treasury know-how cash flow control
- ⊕ Analysis the figures as a Controller
- ⊕ Knowledge of IFRS and Japan GAAP
- ⊕ At least 2nd grade of Japanese accounting bookkeeping certificate
- ⊕ Basic computer skills for excel, word and power point
- ⊕ English and Japanese are mandatory
- ⊕ Leadership skills

Personality

The ideal candidate must be a self-confident and absolutely trustworthy individual who is an excellent team player skills and is able to work independently. Ideally, the candidate holds a valid work permit for Japan.

Possible Start

As soon as possible

APPLICATIONS

Documentation:

(only as E-mail in English)

Curriculum Vitae

Photograph (passport size)

Current criminal record certificate (scan)

Statement on motivation for this specific position

Relevant diplomas and certificates (scans)

To be sent to:

Swissport Japan Ltd.

Koji Usui

General Manager, HR&GA

E-mail: Koji.Usui@swissport.com

For further information:

Swissport Japan Ltd.

Koji Usui

General Manager, HR&GA

E-mail: Koji.Usui@swissport.com

Visit us on the Internet – point your browser at: <http://www.swissport.com>

Swissport International Ltd. is looking forward to receiving your application.