



# TERMINAL HANDLING CHARGES

SWISSPORT DUS CARGO  
SERVICES

**EFFECTIVE FROM 1<sup>ST</sup> November 2023**

Frachtstraße 26  
40474 Düsseldorf

Station:  
Düsseldorf – DUS

SITA: DUSCS8X  
RA No: DE/RA/00010-01  
NCTS: DE45977079

# GENERAL SERVICES

0. AIRFREIGHT HANDLING (EXPORT AND IMPORT)					
#	DESCRIPTION	UNIT	PRICE €	Airline	Forwarder
0001	physical Freight Handling	per kg Minimum	0,19 45,00		
0003	BUP Freight Handling	per BUP	97,00		
0004	Delivery / Acceptance after cut-off and loaded on booked flight/truck	per kg Minimum	0,06 45,00		
0007	Security Charges	per AWB	3,65		
0008	Full Handling Pharma (add-on)	per kg	0,026		
0009	Pharma room storage fee +2°C - +8°C No free storage time	per charg kg / per day Minimum / day	0,19 40,00		
0010	Pharma room storage fee +15°C - +25°C No free storage time	per charg kg / per day Minimum / day	0,19 40,00		

1. PERSONNEL					
#	DESCRIPTION	UNIT	PRICE €	Airline	Forwarder
1001	Warehouse Staff*	per 30 min or part thereof	42,25		
1003	Shift Leader* * Sunday and Public Holiday Surcharge 50%	per 30 min or part thereof	52,95		

2. EQUIPMENT					
#	DESCRIPTION	UNIT	PRICE €	Airline	Forwarder
2004	Pallet jack up to 2t	per 30 min or part thereof	29,20		
2005	Forklift 2t*	per 30 min or part thereof	56,35		
2006	Forklift 2t-4t*	per 30 min or part thereof	64,15		
2007	Forklift 4t-8t*	per 30 min or part thereof	123,60		
2007	Forklift 4t-8t*	per 30 min or part thereof	123,60		
2008	Forklift -12t*	per 30 min or part thereof	223,60		
2009	Escort for explosive transport	procedure	189,05		
2010	Sweeper & Vacuum cleaning machine	per 30 min or part thereof	51,35		
2011	Electric Hauler	per 30 min or part thereof	45,85		
2012	Truck-Dock	per ULD	92,00		
2013	Rental of Therma-Dolly	per 120 minutes or part thereof	96,30		

\*including labour

# WAREHOUSE SERVICES

3. WAREHOUSE					
#	DESCRIPTION	UNIT	PRICE €	Airline	Forwarder
3001	Labelling	per piece without label Minimum	2,80 20,00		
3002	Labelling DG and Pharma	per piece without label Minimum	2,70 30,00		
3003	Repackaging		on request		
3004	Damage report (excl. weighing)	per report	46,45		
3005	Damage report surcharge (incl. weighing)	per report	18,40		
3006	re-lash of BUP	per ULD	32,40		
3007	Build up and break down up to 5 Pallet Stack Build up and break down from 6 Pallet Stack	per Stack per Stack	53,50 107,00		
3008	Express Check-in of incoming Import shipments Time frame: release of freight at DACC plus 60 min up to 30 kg up to 1000 kg each additional 1000 kg	per shipment per shipment per shipment	31,35 62,70 62,70		
3009	Palletising import shipments incl. wrapping	per kg Minimum	0,18 32,40		
3010	Truck loading / unloading of shipments below 500 kg maximum 3 pieces	per procedure	25,70		
3011	Weighing	per event	15,85		
3013	Measuring	per piece Minimum	6,15 18,50		
3014	Photo documentation	per event per photo	36,40 3,20		
3015	Disposal of packaging material	per cubic meters Minimum	49,95 73,00		
3016	Deconsolidation of Consol-shipments for subsequently submitted house manifest	per kg Minimum	0,17 29,20		
3017	Deconsolidation of Consol-shipments if the house manifest for the flight manifest already exists	per kg Minimum	0,14 29,20		
3022	x-ray security control	per kg Minimum	0,11 53,50		
3024	Security Controls (combi) ETD + Hand search Visual Check	per kg Minimum	0,14 72,75		
3026	Security controls by Hand search Visual Check	per 10 min	53,50		
3027	Security controls by EDD	per kg Minimum	0,14 72,75		
3028	Security controls for cargo empty vehicle inspection (on request at least 48 hours in advance)	per security control	175,00		
3029	Electricity supply to Envirotainers	per container / day	41,00		
3030	Changing batteries for cool containers	per container	17,85		
3034	Return of Checked-In freight	per kg Minimum	0,16 41,00		
3042	Acceptance checks of temperature-controlled units	per container	29,20		
3043	HUM fee	per AWB	97,00		
3044	Prior inspection of shipment	per AWB	59,50		
3045	Prior inspection warehouse	per 30 minutes	49,20		
3046	Charge for Container pick-up & transport	per procedure	202,20		
3047	Cleaning of Containers	per procedure	78,65		

# STORAGE

4. STORAGE FEES					
#	DESCRIPTION	UNIT	PRICE €	Airline	Forwarder
4001	Storage fee Import after free storage time The grace period for import shipment storage includes the day that they are declared to customs and the following calendar day.	per 100 charg kg or part thereof / day Minimum / day	3,60 10,00		Y
4003	Storage fee Import (Storage as of the 2 <sup>nd</sup> chargeable day) The grace period for import shipment storage includes the day that they are declared to customs and the following calendar day.	per 100 charg kg or part thereof / day Minimum/day	4,25 13,00		Y
4004	Storage fee Import (Storage as of the 3 <sup>rd</sup> chargeable day) The grace period for import shipment storage includes the day that they are declared to customs and the following calendar day.	per 100 charg kg or part thereof / day Minimum / day	5,05 15,00		Y
4005	Storage fee Import (Storage as of the 4 <sup>th</sup> chargeable day) The grace period for import shipment storage includes the day that they are declared to customs and the following calendar day.	per 100 charg kg or part thereof / day Minimum / day	5,55 17,00		Y
4006	DG Import custody The grace period for import shipment storage includes the day that they are declared to customs. Free of charge for the first 24 hours from point of check-in.	per 100 charg kg or part thereof / day Minimum / day	4,90 13,00		Y
4008	Storage fee VIC- / valuables room	per charg kg / per day Minimum / day	1,07 39,60		Y
4009	Storage fee for RRY (radioactive) Please take note: This ALSO applies to shipments of low radioactivity such as "in excepted quantities" according to the current Laws and Regulations	per charg kg / per day Minimum / day	1,20 90,00		Y
4011	Cool room storage fee +5°C Import No free storage time	per charg kg / per day Minimum / day	0,19 40,00		Y
4012	Storage of Explosive material Import	per charg kg / per day Minimum / day	1,07 39,60		Y
4013	Storage fee HUM Import & Export	per shipment / day	108,00		
4015	Intermediary storage / NRTG	per kg / day Minimum / day	0,09 11,90		
4016	Re-storage (Place shipments back into storage)	per AWB	59,50		
4018	ULD storage	per container / day	17,85		
4021	Storage fee Export after free storage time Export shipments are free of charge for 48 hours from the point of storage	per 100 charg kg or part thereof / day Minimum / day	3,60 10,00		
4026	DG Export custody Export shipments are free of charge for 24 hours from the point of check-in	per 100 charg kg or part thereof / day Minimum / day	4,90 13,00		
4028	Storage fee VIC- / valuables room Export	per charg kg / per day Minimum / day	1,07 39,60		
4029	Storage fee for RRY (radioactive) Export <b>Please take note:</b> This ALSO applies to shipments of low radioactivity such as "in excepted quantities" according to the current Laws and Regulations	per charg kg / per day Minimum / day	1,20 90,00		
4031	Cool room storage fee +5°C Export No free storage time	per charg kg / per day Minimum / day	0,19 40,00		
4032	Storage of Explosive material Export	per charg kg / per day Minimum / day	1,07 39,60		

The grace period for import shipment storage includes the day that they are declared to customs and the following calendar day. Export shipments are free of charge for 48 hours from the point of storage. Special storage is chargeable from the first day - exclusive DG.

**Calculation of Import & Export storage charges**

Storage charges are calculated on the chargeable weight applicable to each Airwaybill. This will apply to all cargo types and has been introduced to reflect the volumetric space physically utilised within the Swissport facility, whilst cargo is stored awaiting collection.

## 5. OFFICE IMPORT

#	DESCRIPTION	UNIT	PRICE €	Airline	Forwarder
5001	HAWB-entry in ATLAS (documentation)	per HAWB Minimum	5,95 11,90		Y
5003	Notification of consignee (private customers)	per attempt	5,90		
5004	ATLAS input / deconsolidated shipments agent (on account)	per MAWB / HAWB	19,50		Y
5005	ATLAS input / deconsolidated shipments private customers (cash)	per MAWB / HAWB	29,70		Y
5008	ATB No. Conveyance	per ATB No.	17,85		Y
5009	Disposal change ATLAS	per Process	17,85		Y
5011	CC calculation	per calculation	23,25		Y
5012	CC Fees	per process Minimum	10% 32,00		Y
5016	Duplicate of import customs control document	per notification	17,85		Y
5017	ICS entry summary declaration	per AWB	46,00		Y
5017	ICS arrival notification	per process	17,90		Y
5025	Request for Bank release	per release	58,35		Y
5029	Missing Import FFM	per document/flight	35,00	Y	

## 6. OFFICE EXPORT

#	DESCRIPTION	UNIT	PRICE €	Airline	Forwarder
6001	Changes to the AWB	per AWB	50,55		
6002	print eAWB	per black & white copy	12,45		
6003	print eAWB or Shipper's declaration	per colour copy	24,30		
6006	Paper AWB handling surcharge	per AWB	7,30	Y	
6011	Issue of ADR document	per UN / Rn. No. Minimum	12,45 60,50	Y	
6012	Captain's Notification (NOTOC) (Charter flights)	per position Minimum	5,70 60,50	Y	
6013	Issue CMR	per CMR	43,20	Y	
6015	Express document clearance	per AWB (additional charge)	30,25		
6020	DG Handling fee Check / Re-Check Radioactive (RRY)	per AWB	224,70		
6021	DG Handling fee Check / Re-Check with one UN-No	per AWB	132,50		
6022	DG Handling fee Check / Re-Check with 2 to 10 UN-No	per AWB	195,30		
6023	DG Handling fee Check / Re-Check with 2 to 10 UN-No	per UN-No Minimum	20,00 220,00		
6027	DG Handling fee Check / Re-Check for shipments with more than 5 pieces	per piece	3,30		
6028	Pharma Document Check fee	per AWB	30,25	Y	
6029	Pharma Document Check fee	per piece	2,70	Y	
6031	AVI Check		on request	Y	
6033	Missing Export FBL	per Shipment	6,50	Y	
6034	FWB / HAWB Data Input / correction	per AWB / HAWB	18,40	Y	
6035	OCI Data transmission (for example China) / correction	per AWB	7,00	Y	

## 7. CUSTOMS

#	DESCRIPTION	UNIT	PRICE €	Airline	Forwarder
7001	Destruction of special goods under customs supervision	per kg Minimum	146,00		
7002	Destruction of goods under customs supervision	per kg Minimum	4,35 73,00		
7003	T1 Issue	per document	102,70		
7004	T1 Import presentation	per document	37,45		
7005	Admission to (Customs) Custody	per action	92,00		
7006	Customs inspection import / export	per hour or part thereof	on request		
7007	Extension of Customs Clearance deadline		on request		
7008	Customs Seal according to the regulation (EU) No 925/2013	per event	16,05		
7009	Customs presentation excess or shortage / difference	per AWB	37,45		
7010	Transfer to Storage Area C	per kg Minimum	13,00 85,60		
7011	Cost of Storage Area C	per 100 charg kg / day	7,85		
7012	Re-delivery to – type C bonded warehouse	per kg Minimum	0,13 85,60		
7016	Transport to VET Inspection		on request		
7017	AVI-Handling (lump sum) / postage and packaging Import		on request		
7021	CSD/eCSD	per entry	30,00		

## 8. MATERIAL

#	DESCRIPTION	UNIT	PRICE €	Airline	Forwarder
8001	ULD Tags	per tag	2,70		
8002	Stud (single)	per stud	4,00		
8003	Stud (double)	per stud	9,20		
8004	Tie-down rope	per meter	1,20		
8005	Corner rope	per piece (5cm)	6,50		
8006	Lashing strap (6m)	per piece	29,45		
8007	Lashing strap (9m)	per piece	36,50		
8010	Lower Deck Net	per Net	297,00		
8011	Main Deck Net	per Net	415,80		
8012	New pallet net incl. arranging		on request		
8015	Wooden boards	per Meter	4,00		
8016	Wooden beams & squAIR-timber (3m)	per piece	21,15		
8017	Wooden beams & squAIR-timber	per Meter	7,45		
8018	Heavy duty planks		on request		
8020	Corner protectors	per piece	6,50		
8021	Tape	per roll	3,30		
8022	SCS DUS security tape	per roll	9,35		
8025	Plastic foil for Lower Deck Pallets per ULD	per ULD	20,55		
8027	Plastic foil	per Meter	1,65		
8028	Stretch foil	per ULD	4,75		
8029	Stretch foil	per roll	31,20		
8030	Dry Ice	per kg	3,00		
8031	Replacement of Dry Ice	per container	35,65		
8034	Seal / lock	per seal / lock	5,40		
8039	Repair ropes for nets	per piece	9,65		
8040	Euro pallet	per pallet	29,80		
8041	One-way pallet	per pallet	18,20		
8042	Batteries for cool container	per set (16 pieces)	46,45		
8043	Plastic foil for container		on request		
8045	Label	per label	5,95		
8046	Plastic Strap	per meter	8,65		



## 9. OTHERS

#	DESCRIPTION	UNIT	PRICE €	Airline	Forwarder
9001	P.O.D. Request / Landing certificate	per request	59,40		
9002	Photocopy	per black & white copy	1,07		
9003	Photocopy	per colour copy	8,65		
9004	Postage	per event	9,20		
9005	Document transport (ramp / apron)		on request	Y	
9006	Flight supervision	per hour or part thereof Minimum	24,85 108,00	Y	
9007	Initiate Bookings	per AWB	21,60	Y	
9008	Notifications to authorities	per event	108,00	Y	
9009	Administrative flat rate	per procedure	29,95	Y	
9011	Cargo shuttle		on request		
9013	Cargo shuttle / Transport		on request		
9014	Slot booking for export acceptance / import delivery		on request		
9015	CCA application	per application	41,00		
9016	Phone call / fax	per local call / fax	1,90		
9017	Phone call / fax	per international call / fax	7,30		
9018	SCS DUS permanent warehouse ID	per ID	59,90		
9019	SCS DUS visitor warehouse ID / valid per day	per ID	12,85		
9029	Electronic document dispatch	per 3 pages or part thereof	5,95		
9031	Ramp escort		on request	Y	
9032	Archive duplication older than 3 months	per procedure	30,00	Y	
9035	Arranging crane load		on request		
9036	Arranging and monitoring of repacking		on request		
9037	CCTV Evaluation	per 30 min	70,20		
9038	Ramp clearance		on request		
9039	Duplicate (AWB, credentials, damage notification)	per document	7,15		

On request: requested services provided by third party, rates include 15% admin cost surcharge.  
 Airport taxes and special storage fees are paid to third parties, the respective costs are passed on at cost.  
 (Radioactive transport, animal transport, valuables transport, DGR transport, special transport)

## PAYMENT TERMS

Payment is due twenty-one (21) days after the invoice date or by contractual agreement. With written direct debit order consent, the full amount will be collected. Unless otherwise agreed, the invoice date is equal to the service date.

## CONTACTS

<p><b><u>Import 24/7:</u></b> Tel.: +49 211 4213856 Fax: +49 211 4212774 Mail: <a href="mailto:dusscs.import@swissport.com">dusscs.import@swissport.com</a></p> <p><b><u>Export 24/7:</u></b> Tel.: +49 211 4212777 Fax: +49 211 4212166 Mail: <a href="mailto:dusscs.export@swissport.com">dusscs.export@swissport.com</a></p> <p><b><u>Managing Director:</u></b> Lutz Honerla Tel.: +49 211 4212721 Mail: <a href="mailto:lutz.honerla@swissport.com">lutz.honerla@swissport.com</a></p>	<p><b><u>Station Administration:</u></b> Tel.: +49 211 4212721 Fax: +49 211 4212729 Mail: <a href="mailto:dusscs.admin@swissport.com">dusscs.admin@swissport.com</a></p>	<p><b><u>Shiftleader Office</u></b> Tel.: +49 211 42160171 Fax: +49 211 4213774 Mail: <a href="mailto:dussc.sl-office@swissport.com">dussc.sl-office@swissport.com</a></p> <p><b><u>Shiftleader Warehouse:</u></b> Tel.: +49 211 4212554 Fax: +49 211 4216711 Mail: <a href="mailto:dussc.occ@swissport.com">dussc.occ@swissport.com</a></p> <p><b><u>Accounting Department:</u></b> Tel.: +49 211 42120323 Fax: +49 211 42160143 Mail: <a href="mailto:dusscs.invoice@swissport.com">dusscs.invoice@swissport.com</a></p>
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## OPENING HOURS

Warehouse		Office	
Mon – Fri	24/7	Mon – Fri	24/7
Sat – Sun	24/7	Sat - Sun	24/7
Public Holiday	24/7	Public Holiday	24/7
Special Days	24/7	Special Days	24/7

**Public Holidays:** 1<sup>st</sup> Jan 2023, 7<sup>th</sup> Apr 2023, 10<sup>th</sup> Apr 2023, 1<sup>st</sup> May 2023, 18<sup>th</sup> May 2023, 29<sup>th</sup> May 2023, 8<sup>th</sup> Jun 2023, 3<sup>rd</sup> Oct 2023, 1<sup>st</sup> Nov 2023, 25<sup>th</sup> Dec 2023, 26<sup>th</sup> Dec 2023

**Special Days:** 24<sup>th</sup> Dec 2023, 31<sup>st</sup> Dec 2023