



# TERMINAL HANDLING CHARGES

SWISSPORT CARGO SERVICES

**DEUTSCHLAND GMBH**

**EFFECTIVE FROM 1<sup>ST</sup> February 2025**

Frachtterminal  
Modul F, Room 115  
85356 München

Station:  
Munich - MUC

SITA: MUCCS8X  
RA No: DE/RA/00113-10  
NCTS: DE007650

# GENERAL SERVICES

0. AIRFREIGHT HANDLING (EXPORT AND IMPORT)					
#	DESCRIPTION	UNIT	PRICE €	Airline	Forwarder
0001	physical Freight Handling	per kg Minimum	0,18 47,25		
0002	Documentation Freight Handling	per kg Minimum	0,11 47,25		
0003	BUP Freight Handling	per BUP	101,85		
0004	Express Handling surcharge Delivery/Acceptance after cut-off and loaded on booked flight/truck	per kg Minimum	0,07 47,25		
0006	EAF Early Acceptance Fee Gen. and DG freight delivery > 24 hrs. before LAT BUP units delivery > 12 hrs. Before LAT	per kg Minimum Minimum	0,12 36,75 63,00		Y

1. PERSONNEL					
#	DESCRIPTION	UNIT	PRICE €	Airline	Forwarder
1001	Warehouse Staff*	per 10 min or part thereof	22,05		
1002	Office Staff*	per 10 min or part thereof	29,40		
1003	Shift Leader* * Sunday and Public Holiday Surcharge 100%	per 10 min or part thereof	34,65		

2. EQUIPMENT					
#	DESCRIPTION	UNIT	PRICE €	Airline	Forwarder
2002	GLP as of the 4 <sup>th</sup> hour	per 10 min or part thereof	11,35		
2003	Pallet truck	per 10 min or part thereof	6,25		
2005	Forklift -2,5t*	per 10 min or part thereof	43,10		
2006	Forklift -4,5t*	per 10 min or part thereof	48,80		
2007	Forklift -8t*	per 10 min or part thereof	79,40		
2008	Forklift +8t*	per 10 min or part thereof	98,15		
2012	Truck-Dock	per ULD	79,40		

\*including labour  
Does not include loading truck (see 3010)

# WAREHOUSE SERVICES

3. WAREHOUSE					
#	DESCRIPTION	UNIT	PRICE €	Airline	Forwarder
3001	Labelling	per piece without label Minimum	3,25 33,60		
3002	Labelling DG and Pharma	per piece without label Minimum	3,85 36,75		
3003	Repackaging		on request		
3004	Damage report (excl. weighing)	per report	52,50		
3005	Damage report surcharge (incl. weighing)	per report	19,75		
3006	Re-lash of BUP	per ULD	39,70		
3007	Build up and break down up to 5 Pallet Stack Build up and break down from 6 Pallet Stack	per Stack per Stack	73,50 147,00		
3008	Palletising import shipments	per kg Minimum	0,14 19,35		
3009	Palletising import shipments incl. wrapping	per kg Minimum	0,15 30,70		
3010	Truck Loading / unloading	per 100 kg or part thereof Minimum	4,10 31,30		Y
3011	Weighing	per package Minimum	3,90 30,70		
3013	Measuring	per package Minimum	3,90 30,70		
3014	Photo documentation	per 3 photos	22,70		
3015	Refuse removal (Packaging material)		on request		
3016	Deconsolidation of Consol-shipments	per kg Minimum	0,18 30,70		
3019	Late delivery after 9pm (local time)	per AWB	12,50		
3022	x-ray security control	per kg Minimum	0,14 68,05		
3024	Security Controls (combi) ETD + Hand search Visual Check	per kg Minimum	0,13 57,75		
3026	Security controls by Hand search Visual Check	per 10 min	43,05		
3028	Security controls for empty vehicle inspection (on request at least 48 hours in advance)	per security control	183,75		
3029	Electricity supply to Envirotainers	per container/day	43,05		
3030	Changing batteries		on request		
3032	Collection charge for removal of important shipments from storage		on request		
3034	Retrieval/Removal of Checked-In freight	per kg Minimum	0,17 43,05		
3041	Truck side offloading (Export)	per 100 kg or part thereof Minimum Maximum	3,95 31,50 430,50		Y
3042	Acceptance checks of temperature-controlled units (Envirotainer)	per Container	30,70		
3043	HUM fee	per AWB	101,85		

# STORAGE

4. STORAGE FEES					
#	DESCRIPTION	UNIT	PRICE €	Airline	Forwarder
4001	Storage fee Import after free storage time Import shipments are free of charge for 24 hours from point of notification of delivery.	per 100 VOL kg or part thereof / day Minimum / day	5,40 12,10		Y
4003	Storage fee Import (Storage as of the 2 <sup>nd</sup> chargeable day) Import shipments are free of charge for 24 hours from point of notification of delivery.	per 100 VOL kg or part thereof / day Minimum / day	7,30 15,95		Y
4004	Storage fee Import (Storage as of the 3 <sup>rd</sup> chargeable day) Import shipments are free of charge for 24 hours from point of notification of delivery.	per 100 VOL kg or part thereof / day Minimum / day	9,50 19,65		Y
4005	Storage fee Import (Storage as of the 4 <sup>th</sup> chargeable day) Import shipments are free of charge for 24 hours from point of notification of delivery	per 100 VOL kg or part thereof / day Minimum / day	12,90 22,30		Y
4006	DG Import custody	per 100 VOL kg or part thereof / day Minimum / day	6,70 14,80		Y
4008	Storage fee VIC- /valuables room Import VUN / VAL	per 100 charg kg or part thereof / day	43,15		Y
4009	Storage fee for RRY (radioactive) Import Please take note: This ALSO applies to shipments of low radioactivity such as "in excepted quantities" according to the current Laws and Regulations		on request		Y
4010	Deep freeze storage fee Import	per kg	on request		Y
4011	Cool room storage fee Import	per kg Minimum	0,40 57,90		Y
4013	Storage fee HUM	per shipment	144,60		
4014	Storage fee AVI		on request		
4015	Intermediary storage/NRTG	per kg / day Minimum / day	0,11 12,80		
4016	Re-storage (Place shipments back into storage)	per kg Minimum	0,14 19,10		
4018	ULD storage	per container / day	19,10		
4019	Order picking		on request		
4021	Storage fee Export after free storage time Export shipments are free of charge for 24 hours from the point of storage	per 100 VOL kg or part thereof / day Minimum / day	4,70 10,45		
4023	Storage fee Export (Storage as of the 3 <sup>rd</sup> day) Export shipments are free of charge for 24 hours from the point of storage	per 100 VOL kg or part thereof / day Minimum / day	6,75 14,80		
4024	Storage fee Export (Storage as of the 6 <sup>th</sup> day) Export shipments are free of charge for 24 hours from the point of storage	per 100 VOL kg or part thereof / day Minimum / day	9,60 17,30		
4026	DG Export custody Export shipments are free of charge for 24 hours from the point of check-in	per 100 VOL kg or part thereof / day Minimum / day	6,72 14,80		
4028	Storage fee VIC- / valuables room Export	per VOL kg / day	40,48		
4029	Storage fee for RRY (radioactive) Export <b>Please take note:</b> This ALSO applies to shipments of low radioactivity such as "in excepted quantities" according to the current Laws and Regulations		on request		
4030	Deep freeze storage fee Export	per kg	on request		
4031	Cool room storage fee Export	per charg kg Minimum	0,21 49,80		

Import shipments are free of charge for 24 hours from point of notification of delivery. Export shipments are free of charge for 24 hours from the point of storage. Special storage is chargeable from the first day - exclusive DG Export.

#### Calculation of Import & Export storage charges

Storage charges are calculated on the chargeable weight applicable to each Airwaybill.

This will apply to all cargo types and has been introduced to reflect the volumetric space physically utilised within the Swissport facility, whilst cargo is stored awaiting collection.

### 5. OFFICE IMPORT

#	DESCRIPTION	UNIT	PRICE €	Airline	Forwarder
5001	HAWB-entry in ATLAS (documentation)	per HAWB	13,65		Y
5004	ATLAS input / deconsolidated shipments agent (on account)	per MAWB / HAWB	26,30		Y
5005	ATLAS input / deconsolidated shipments private customers (cash)	per MAWB / HAWB	36,30		Y
5008	ATB No. Conveyance	per ATB No.	18,75		Y
5009	Disposal charge ATLAS	per Process	18,75		Y
5011	CC calculation		on request		Y
5012	CC Fees	per process Minimum	10% 33,60		Y
5014	Express document clearance and physical Clearance	per AWB (additional charge)	43,05		Y
5015	Express document clearance		on request		Y
5016	Duplicate of import customs control document	per notification	18,75		Y
5017	ICS input incl. MRN	per AWB	111,15		Y
5021	Community goods (EU) clearance Agents	per AWB	25,78		Y
5022	Community goods (EU) clearance private customers	per AWB	35,55		Y
5025	Request for Bank release	per release	61,30		Y
5029	Missing or incomplete Import FFM	per document/flight	36,75	Y	

### 6. OFFICE EXPORT

#	DESCRIPTION	UNIT	PRICE €	Airline	Forwarder
6002	print or exchange AWB or eAWB	per AWB	26,25		
6003	print eAWB or Shipper's declaration	per Doc	36,75		
6006	Paper AWB handling surcharge	per AWB	7,70	Y	
6011	Issue of ADR document	per UN / Rn. No. Minimum	13,05 63,55	Y	
6012	Captain's Notification (NOTOC) (Charter flights)	per position Minimum	5,95 63,55	Y	
6013	Issue CMR	per CMR	45,40	Y	
6015	Express document clearance	per AWB (additional charge)	31,80		
6023	DG Handling fee Check / Re-Check incl. Dry Ice Check with Shippers Declaration	per AWB	194,25		
6025	DG Handling fee Check / Re-Check non-DG without Shippers Declaration	per AWB	120,75		
6026	Lithium battery DG handling fee Check / Re-Check	per AWB	90,30		
6027	DG Handling fee Check / Re-Check	per piece	6,25		
6028	Pharma Document Check fee	per AWB	31,80	Y	
6029	Pharma Document Check fee	per piece	2,85	Y	
6031	AVI Check	per Doc	96,40	Y	
6033	Missing Export FBL	per Shipment	6,85	Y	
6034	FWB / HAWB Data Input / correction	per AWB / HAWB	19,35	Y	
6035	OCI Data transmission (for example China) / correction	per AWB	7,35	Y	

## 7. CUSTOMS

#	DESCRIPTION	UNIT	PRICE €	Airline	Forwarder
7001	Customs clearance	per AWB	45,40		
7002	Destruction of goods under customs supervision		on request		
7003	T1 Issue	per document	105,00		
7004	T1 Import presentation	per document	52,50		
7005	Admission to (Customs) Custody	per action	96,60		
7006	Customs inspection import / export	per hour or part thereof	107,75		
7007	Extension of Customs Clearance deadline	per extension	94,50		
7008	Attach Customs Seal	per removal	6,25		
7015	Supervision export (apron)		on request		
7016	Transport to VET Inspection		on request		
7017	AVI-Handling (lump sum) / postage and packaging Import		on request		
7021	CSD/eCSD and/or EBR Statement	per entry	31,50		

## 8. MATERIAL

#	DESCRIPTION	UNIT	PRICE €	Airline	Forwarder
8001	ULD Tags	per tag	2,90		
8002	Stud (single)	per stud	3,55		
8003	Stud (double)	per stud	6,95		
8004	Tie-down rope	per meter	2,05		
8005	Corner rope	per piece (5cm)	6,95		
8006	Lashing strap (6m)	per piece	26,65		
8007	Lashing strap (9m)		on request		
8010	Lower Deck Net	per Net	318,10		
8011	Main Deck Net	per Net	445,40		
8012	New pallet net incl. arranging		on request		
8015	Wooden boards	per meter	8,50		
8016	Wooden beams & squAIR-timber (3m)	per piece	25,40		
8017	Wooden beams & squAIR-timber	per meter	13,50		
8018	Heavy duty planks	per piece	47,70		
8019	Heavy Duty boards for vehicles	per piece	26,25		
8020	Corner protectors	per piece	6,95		
8021	Tape	per roll	3,55		
8025	Plastic foil for Lower Deck Pallets per ULD	per ULD	17,40		
8027	Plastic foil	per Meter	1,30		
8028	Stretch foil	per Meter	0,80		
8029	Stretch foil	per roll	10,45		
8030	Dry Ice	per kg	3,80		
8031	Replacement of Dry Ice	per MAWB	31,30		
8032	Stretch foil black	per roll	15,05		
8034	Seal / lock	per seal / lock	5,80		
8039	Heavy Duty panels	per piece	47,70		
8040	Euro pallet	per pallet	33,90		
8041	One-way pallet	per pallet	24,85		
8042	Batteries for cool container	per set (16 pieces)	49,80		
8045	Label	per label	6,40		
8046	Plastic Strap	per meter	0,60		

## 9. OTHERS

#	DESCRIPTION	UNIT	PRICE €	Airline	Forwarder
9001	P.O.D. Request / Landing certificate	per request	62,40		
9002	Photocopy	per black & white copy	6,25		
9003	Photocopy	per colour copy	9,10		
9004	Postage THINK GREEN: please use our free invoice delivery via e-mail	per event	9,70		
9005	Document transport (ramp / apron)	per transport	85,05	Y	
9006	Flight supervision	per ½ hour or part thereof	62,40	Y	
9007	Initiate Bookings	per AWB	12,50	Y	
9008	Notifications to authorities		on request	Y	
9011	Cargo shuttle Off-Airport		on request		
9013	Cargo shuttle / Transport		on request		
9014	Slot booking for export acceptance / import delivery		on request		
9015	CCA application	per application	43,05		
9016	Phone call / fax	per local call / fax	2,00		
9017	Phone call / fax	per international call / fax	7,70		
9021	Document Pouch	per pouch	5,25		
9028	Airline Audits	per hour	90,00		
9029	Electronic document dispatch	per 3 pages or part thereof	6,25		
9031	Ramp escort		on request	Y	
9035	Arranging crane load		on request		
9036	Arranging and monitoring of repacking		on request		
9037	CCTV Evaluation	per 30 min	73,50		

On request: requested services provided by third party; rates include 15% admin cost surcharge.  
 Airport taxes and special storage fees are paid to third parties, the respective costs are passed on at cost.  
 (Radioactive transport, animal transport, valuables transport, DGR transport, special transport)

# PAYMENT TERMS

Payment is due twenty-one (21) days after the invoice date or by contractual agreement. With written direct debit order consent, the full amount will be collected. Unless otherwise agreed, the invoice date is equal to the service date.

# CONTACTS

<b>GENERAL INFORMATION</b>	<p><b>Postal address + Delivery / Pick-up:</b></p> <p><b>Swissport Cargo Services Deutschland GmbH</b> Südallee Modul F Room 115 85356 München Germany</p>	<p><b>SITA: MUCCS8X</b> <b>RA No: DE/RA/00113-10</b> <b>EORI No: DE32876530001</b> <b>NCTS: DE007650</b></p>
<b>OPS CONTACTS</b>	<p><b>Import:</b> Tel.: +49 89 97594-217 Fax: +49 89 97594-219 Mail: muc.import@swissport.com</p> <p><b>Shift Leader Import:</b> Tel.: +49 89 97594-057 Fax: +49 89 97594-219 Mail: muc.cargo@swissport.com</p>	<p><b>Export:</b> Tel.: +49 89 97594-220 Fax: +49 89 97594-226 Mail: muc.cargo@swissport.com</p> <p><b>Shift Leader:</b> Tel.: +49 89 97594-220 Fax: +49 89 97594-226 Mail: muc.cargo@swissport.com</p>
	<p><b>Supervisor Warehouse:</b> Cengiz Karahan Mobile: +49 176 1227 0512 Mail: Cengiz.karahan@swissport.com</p>	<p><b>Supervisor Office:</b> Jessica Nacken Tel.: +49 89 975 94-232 Mobile: +49 176 12270525 Mail: jessica.nacken@swissport.com</p>
<b>ADMIN CONTACT</b>	<p><b>Operations Manager:</b> Jessica Nacken Tel.: +49 89 975 94-232 Mobile: +49 176 12270525 Mail: jessica.nacken@swissport.com</p>	<p><b>Administration:</b> Petra Strell Markus Strobl Tel.: +49 89 97594-230 Mail: muc.invoice@swissport.com</p>

# OPENING HOURS

<b>OPENING HOURS</b>	<p><b>Import/Export Office:</b></p> <p>Mon - Fri: 06h00 – 22h00 Sat &amp; Sun: 06h00 – 22h00 Public Holidays: 06h00 – 22h00 Special Days: 06h00 – 22h00</p>	<p><b>Warehouse:</b></p> <p>Mon - Fri: 06h00 – 22h00 Sat &amp; Sun: 06h00 – 22h00 Public Holidays: 06h00 – 22h00 Special Days: 06h00 – 22h00</p>
	<p><b>Public Holidays:</b> 01.01.2025, 06.01.2025, 18.04.2025, 21.04.2025, 01.05.2025, 29.05.2025, 09.06.2025, 19.06.2025, 08.08.2025, 15.08.2025, 03.10.2025, 01.11.2025, 25.12.2025, 26.12.2025</p>	
	<p><b>Special Days:</b> 24.12.2025, 31.12.2025</p>	