

NOTICE OF THE 38TH ANNUAL GENERAL MEETING

Notice is hereby given that the 38th Annual General Meeting of **Swissport Tanzania Plc**, for the year ended 31st December 2022, will be held on Thursday, 25th May 2023 **physically** at **Hyatt Regency Dar es Salaam, The Kilimanjaro** and **virtually** through **Microsoft Teams**. The meeting will start at **12:00 hours**. **Special training to the Shareholders on 'Investment in Shares'** will be conducted prior to the AGM, starting at **10:00 hours**.

AGENDA:

1. Notice and Quorum
2. Confirmation of the Agenda
3. To confirm the minutes of the 37th Annual General Meeting
4. To discuss matters arising from the previous meeting
5. To receive, consider and adopt the Directors' Report, Auditor's Report and Audited Financial Statements for the year ended 31st December 2022
6. Appropriation of Profits
7. To fix directors' remuneration
8. To appoint External Auditors for the financial year 2023
9. Any other business

NOTES

1. A member wishing to attend the meeting must come with a copy of his/her original Depository Receipt. For those who wish to attend the meeting virtually, are required to submit a copy of his/her share certificate together with his/her personal identification (Passport, National ID or Driving Licence) to **info@cadsecurities.com**. Registration will be closed at **16:00 hours** on **Monday, 22nd May 2023**. Login credentials will be emailed to individual shareholders after successful registration.
2. A member entitled to attend and vote at the meeting is entitled to appoint a **PROXY** to attend and vote on his/her behalf in accordance with the provisions of the Articles and of Association of the Company.
3. A proxy form and identification of the proxy must be deposited at the registered office of the Company or emailed to **info@cadsecurities.com** before registration is closed at **16:00 hours** on **Monday, 22nd May 2023**.
4. For clarifications please call on **+255 777 787845** or **+255 742 691 550**

BY ORDER OF THE BOARD

Dated at Dar es Salaam this 4th day of May 2023

A handwritten signature in black ink, appearing to be "KW" followed by a stylized flourish.

**KW KAPINGA & PARTNERS
COMPANY SECRETARY**

From landing to take-off: we care!