



NOTICE OF THE 37TH ANNUAL GENERAL MEETING

Notice is hereby given that the 37th Annual General Meeting of **Swissport Tanzania Plc**, in respect of the year ended 31st December 2021, will be held on **Thursday 26th May 2022** **physically** at Hyatt Regency Dar es Salaam, The Kilimanjaro and **virtually** through Microsoft teams. The meeting will start at **11:00 hours**.

AGENDA:

1. Notice and Quorum
2. Confirmation of the Agenda
3. To confirm the minutes of the 36th Annual General Meeting
4. To discuss matters arising from the previous meeting
5. To receive, consider and adopt the Directors' Report, Auditor's Report and Audited Financial Statements for the year ended 31st December 2021
6. Appropriation of Profits
7. To elect Directors representing local shareholders
8. To fix directors' remuneration
9. To appoint External Auditors for the financial year 2022
10. Any other business

NOTES

1. A member wishing to attend the meeting must come with a copy of his/her original Depository Receipt. For those who wish to attend the meeting virtually, are required to submit a copy of his/her share certificate together with his/her personal identification (Passport, National ID or Driving Licence) to **info@cadsecurities.com**. Registration will be closed at **16:00 hours** on **Monday, 23rd May 2022**. Login credentials will be emailed to individual shareholders after successful registration.
2. A member entitled to attend and vote at the meeting is entitled to appoint a **PROXY** to attend and vote on his/her behalf in accordance with the provisions of the Articles and of Association of the Company.
3. A proxy form and identification of the proxy must be deposited at the registered office of the Company or emailed to **info@cadsecurities.com** before registration is closed at **16:00 hours** on **Monday, 23rd May 2022**.
4. For clarifications please call on **+255 777 787845 or +255 742 691 550**

BY ORDER OF THE BOARD

Dated at Dar es Salaam this **4th day of May 2022**

KW KAPINGA & PARTNERS
COMPANY SECRETARY

From landing to take-off: we care!