

Machelen, November 30th, 2022

Re: New Terminal Handling Charges, valid as of January 1<sup>st</sup>, 2023.

Dear Sir, Madam,

I would like to thank you for being our valued business partner in these turbulent times.

Please find enclosed the Terminal Handling Charges for Swissport Cargo Services Belgium valid as of January 1<sup>st</sup>, 2023.

The global economic climate is still creating a lot of uncertainty and unfortunately also has an important leverage on the increase of wages, energy, supplier and other costs.... To be able to provide sustainable service levels we need to announce an increase of our Terminal Handling Charges for BRU and LGG.

The main highlights are:

- Review of the charges,
- Reviewed free time for import and export storage to reduce congestions on the work floor,
- Introduction of a – temporary- energy surcharge to deal with the exploding energy prices

In case of questions please do not hesitate to contact our commercial team via [BE.CargoSales@Swissport.com](mailto:BE.CargoSales@Swissport.com).

Looking forward to further developing our cooperation.

Kind regards

Dirk Dendauw

Head of Commercial, Swissport Cargo Services Belgium N.V.

**SWISSPORT CARGO SERVICES BELGIUM NV**

Terminal Handling Charges Swissport Cargo Services Belgium  
BRU - LGG  
VAT number BE0441.184.110  
Customs number BRU - BE212000  
Customs number LGG - BE532000



Valid as from 01JAN2023 - All charges are in € Openinghours BRU, LGG 24/7		Valid for			Unit charges in €	Minimum / shipment in €
1	<u>Import</u>					
1.1	<u>Release Note</u>					
	- General Cargo Loose shipments with chargeable weight 0 - 500 kg	BRU	LGG	per AWB	105	
	- General Cargo Loose shipments with chargeable weight exceeding 500 kg	BRU	LGG	per AWB	105	
				+ per Kg (as of the first Kg)	+ 0.025	
	- General Cargo BUPs	BRU	LGG	per AWB	105	
	- Pharma Loose shipments with Chargeable weight till 500 kg	BRU	LGG	per AWB	118	
	- Pharma Loose shipments with Chargeable weight exceeding 500 kg	BRU	LGG	per AWB	118	
				+ per Kg (as of the first Kg)	+ 0.025	
	- Pharma BUPs	BRU	LGG	per AWB	118	
	- Live animals and animal products for non-human consumption	BRU	LGG	per AWB	118	
	- Valuables (or other products requiring vault handling)	BRU	-	per AWB	166	
	- Providing additional copy original release note	BRU	LGG	per AWB	31	
New	- Energy surcharge General Cargo	BRU	LGG	per AWB	15	
New	- Energy surcharge Temperature Controlled Cargo	BRU	LGG	per AWB	25	
1.2	<u>Use of customs verification hall in case of absence 39 Z</u>	BRU	LGG	per kg	0,063	30
1.3	<u>Veterinary Control</u>					
	Documentation fee service in case of veterinary check (FASFC)	BRU	LGG		75	
	Veterinary check cost: as per official tariffs of the Ministry of Agriculture	BRU	LGG		3rd party cost + 10%	
	- Human consumption products					
	- Non-Human consumption products					
	- Phyto sanitary Inspection					
1.4	<u>Use of Use of Perishables Infrastructure (Cool room, Ambient room)</u>					
	Swissport Customers					
	- Perishables	BRU	LGG	per 100kg	14	55
	- Perishables subject to veterinary check	BRU	-	per 100kg	14	55
	Third parties					
	- Perishables	BRU	LGG	per 100kg	14	81
	- Perishables subject to veterinary check	BRU	-	per 100kg	14	157
1.5	<u>Use of Live Animals &amp; NHC Infrastructure</u>					
	- Live Animals (AVI) & Animal Products for Non-Human Consumption	BRU	-	per 100kg	3rd party cost + 10%	
	- Live Animals (AVI) & Animal Products for Non-Human Consumption subject to veterinary check	BRU	-	per 100kg	3rd party cost + 10%	
1.6	<u>VAL shipment: price of external company rate</u>	BRU	-		3rd party cost + 10%	
1.7	<u>Non-delivery fee</u>	BRU	LGG	per AWB	172	
1.8	<u>Accelerated import shipments (including LHO, AOG, XPS)</u>					
	- AWB 0-29 kg	BRU	LGG	per AWB	47	
	- AWB 30-99 kg	BRU	LGG	per AWB	60	
	- AWB 100-299 kg	BRU	LGG	per AWB	95	
	- AWB above 300 kg	BRU	LGG	per Kg	0,04	151
1.9	<u>Use of RRY / RRW infrastructure</u>	BRU	-	per AWB	132	
1.10	<u>ICS -Import Control System (ENS - Entry Summary declaration)</u>	BRU	LGG	per AWB	10	88 / flight
1.11	<u>Collect charges</u>	BRU	LGG	per AWB	3%	13,6
1.12	<u>CCA Fee</u>	BRU	LGG	per AWB		96
1.13	<u>Import (export customs clearance) price of external company rate</u>	BRU	LGG	per AWB	3rd party cost + 10%	
1.14	<u>HUM handling</u>	BRU	LGG	per HUM	118	

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<b>2</b>	<b><u>Export</u></b>				
2.1	<u>KIOSK</u> Manual security check at acceptance (= non use of KIOSK)	BRU		per AWB	8
2.2	<u>Preparation and transmission of IE507 message (ECSII input)</u>	BRU		per HAWB	13
2.3	<u>FWB input / FHL input</u>	BRU	LGG	per entry/check/ update	13
2.4	<u>Customs</u> - Customs documentation fee (NCTS or T-documents) Including presentation to customs, sealing of trucks and use of Swissport's customs deposit. - Customs documentation fee (NCTS or T-documents) for destinations other than airport handling agents. - Customs documentation fee for other documents than NCTS/T1 - Presentation of customs documents to Belgian customs, other than airport to airport T1/MRN - NCTS closure	BRU	LGG	per document	73
		BRU	LGG	per document	136
		BRU	LGG	per document	136
		BRU	LGG	per AWB	15
		BRU	LGG	per document	45
2.5	<u>Dangerous goods check ( Non-Radioactive)</u> - Per document (including 1 line) - Per extra line (or UN number) - Recheck fee (recheck will be performed within 24 hrs after correction) - Recheck fee: per individual line	BRU	LGG	per shippers' declaration per extra line (or UN)	78
		BRU	LGG	per shippers' declaration per extra line (or UN)	8,5
		BRU	LGG	per shippers' declaration per extra line (or UN)	330
		BRU	LGG	per shippers' declaration per extra line (or UN)	8,5
2.6	<u>Dangerous Goods Check (Small Check) – ICE / RRE / REQ / RDS / ELM / ELI / MAG</u> - Check - Recheck	BRU	LGG	per AWB	27
		BRU	LGG	per AWB	330
2.7	<u>Dangerous Goods Check RRY / RRW</u> - Per document (including 1 line) - Per extra line (or UN number) - Recheck fee (recheck will be performed within 24 hrs after correction) - Recheck fee: per individual line (or UN)	BRU	LGG	per shippers' declaration per extra line (or UN)	87
		BRU	LGG	per shippers' declaration per extra line (or UN)	9,5
		BRU	LGG	per shippers' declaration per extra line (or UN)	330
		BRU	LGG	per shippers' declaration per extra line (or UN)	9,5
2.8	<u>Dangerous Goods - Non-declared (Hidden DGR)</u> - Non-declared Dangerous (recheck will be performed within 24 hrs after correction) - Hidden Dangerous Goods (recheck will be performed within 24 hrs after correction)	BRU	LGG	per incident	330
		BRU	LGG	per incident	330
2.9	<u>AVI</u> - AVI check - AVI Recheck fee	BRU	LGG	per AWB	54
		BRU	LGG	per AWB	330
2.10	<u>Pharma Center Acceptance</u> - Pharma check - Pharma Recheck fee	BRU	LGG	per AWB	54
		BRU	LGG	per AWB	330
2.11	<u>Recollection of shipments by agent after acceptance</u>	BRU	LGG	per 100 kg	8,5
2.12	<u>Car Acceptance check</u>	BRU	LGG	per checksheet	54

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2.12	<u>Labeling of shipments</u> - Per label supplied by customs agent - Monthly invoice with a minimum of	BRU BRU	LGG LGG	per label	2,75 66	
2.13	<u>ADR documentation</u>	BRU	LGG	per document	53	
2.14	<u>NOTOC preparation per flight</u>	BRU	LGG	per NOTOC	190	
2.15	<u>Not ready for carriage shipments – administration fee</u>	BRU	LGG	per AWB	47	
2.16	<u>Administration/Acceptance fee for special shipments</u> a. Sporting and war arms and/or spare parts for arms b. Valuables: as per external vault rates	BRU BRU	LGG -	per AWB	131 3rd party cost + 10%	
2.17	<u>CMR preparation</u>	BRU	LGG	per document	25	
2.18	<u>Use of Temperature controlled infrastructure (Cool room, Ambient room)</u> Swissport Customers Third parties	BRU BRU	LGG LGG	per 100 kg per 100 kg	14 14	55 80
2.19	<u>Use of Live Animals Infrastructure</u>				3rd party cost + 10%	
2.20	<u>Accelerated export services ( including LHO, AOG, XPS)</u> - AWB 0-29 kg - AWB 30-99 kg - AWB 100-299 kg - AWB above 300 kg	BRU BRU BRU BRU	LGG LGG LGG LGG	per AWB per AWB per AWB per Kg	47 61 94 0,04	151
2.21	<u>Nil manifest</u>	BRU	LGG	per manifest	45	
2.22	<u>Flight file printing and delivery to Aircraft</u>	BRU	LGG	per printed document set	189	
2.23	<u>Printing of documents for E-freight</u>	BRU	LGG	per Printed document or AWB	45	
2.24	<u>HUM handling</u>	BRU	LGG	per HUM	118	
2.25	<u>Export (import customs clearance) price of external company rate</u>	BRU	LGG	per AWB	3rd party cost + 10%	
2.26	<u>Missing FFM on Inbound Truck or Flights</u>	BRU	LGG	per flight nr	89	

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3	<b>Storage</b> (based on Chargeable weight)					
3.1	<u>General Cargo</u> - Imports – Free storage <b>18</b> hours for import shipments after NFD message *Calculates as time difference between first NFD message (NotiFieD) – DLV (DeLiVered)  - Export - Free storage first 48 hours for export shipments after acceptance cargo (FOH - DEP)	BRU BRU BRU	LGG LGG LGG	per 100 kg / first 24 hrs per 100 kg / following 24 hrs per 100 kg / 24 hrs	15 23 15	90 90 90
3.2	<u>Storage live animals</u>				3rd party cost + 10%	
3.3	<u>Storage of temperature controlled shipments (Cool room, Ambient room)</u> (Free storage first <b>10</b> hours after NFD or acceptance cargo) Import and export shipments Swissport customers Import and export shipments third parties	BRU BRU	LGG LGG	per 100kg/24hrs per 100kg/24hrs	19 23	110 110
3.4	<u>Arms and ammunition stored at external security company</u> Will be charged as per security company rates	BRU	-		3rd party cost + 10%	
3.5	<u>Valuables</u> Will be charged as per external security company rates (free storage period 6 hrs)	BRU	-		3rd party cost + 10%	
3.6	<u>Storage radio-active dangerous goods</u> (Free storage first 24 hours after NFD or acceptance cargo)	BRU	LGG	per 100kg/24hrs	28	185
3.7	<u>Storage non radio-active dangerous goods</u> (Free storage first 24 hours after NFD or acceptance cargo)	BRU	LGG	per 100kg/24hrs	17	90
3.8	<u>Storage of empty ULD</u>	BRU	LGG	per ULD/24hrs	9,5	

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Unit charges  
in €Minimum /  
shipment  
in €[illegible]

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4.6	- Push-back Narrow body	BRU	LGG	per event	205
	- Push-back Wide body	BRU	LGG	per event	390
	- Airstarter	BRU		per start	3rd party cost + 10%
	- Airstarter		LGG	per start	380
	- Toilet Service	BRU	LGG	per service	330
	- Water service	BRU	LGG	per service	330
	- Cleaning service	BRU	LGG	per service	330
	- Extra crew bussing	BRU	LGG	per service	155
	- De-icing truck	BRU	LGG	per service	890
	- De-icing fluid	BRU	LGG	per liter	12
	- Towing	BRU	LGG	per started hour	668
	- ACU	-	LGG	Per hour	500
	<u>Use of Swissport agent</u>				
	- On weekday from 06:30 to 22:30	BRU	LGG	per 1/2 hours	45
	- On weekday from 22:30 tot 06:30, Saturday, Sunday and Holidays	BRU	LGG	per 1/2 hours	65
4.7	<u>Wood</u>				
	a. Wooden boards: treated as per ISPM 15 regulation 15 cm x 2.5 cm x 3 m	BRU	LGG	per board	20
	b. Wooden beams: treated as per ISPM 15 regulation 10 cm x 10 cm x 3 m	BRU	LGG	per beam	37
	<u>Euro pallet</u>	BRU	LGG	per pallet	33
	<u>Wooden one-way pallet</u>	BRU	LGG	pet pallet	19
4.8	<u>Rope</u>				
	a. Fireproof rope			per meter	1,1
4.9	<u>Wrapping stretch foil</u>				
	- per skid	BRU	LGG	per skid	9
	- per ULD	BRU	LGG	per ULD	18
4.10	<u>Veterinary / Phytosanitary check of transit shipments</u>				
	a. Establishment of documents	BRU	LGG	per document	65
	b. Control costs will be charged as per the official tariffs from the Ministry of Agriculture	BRU	LGG		3rd party cost + 10%
4.11	<u>Disposal/destruction of refused shipments</u>				
	Fixed cost of	BRU	LGG	per AWB	320
	+ Customs supervision fee	BRU	LGG	per AWB	810
	+ Customs declaration for destruction	BRU	LGG	per article	69
	+ External cost of destruction (if applicable e.g. for DGR shipments)	BRU	LGG		
	+ Storage costs as per par. 2 (if applicable)	BRU	LGG		
4.12	<u>Customs claim</u> (liability in accordance HC annex B )				
	Custom penalty 1:1	BRU	LGG		
	Customs duties + vat (incl arrears)	BRU	LGG	Disbursement fee	3rd party cost + 10%
4.13	<u>Extra layer of weatherisation plastic foil</u>				
	Per bottom or top layer - 10ft	BRU	LGG	per 10ft	8,9
	Per bottom or top layer - 20ft	BRU	LGG	per 20ft	17,8
4.14	<u>Provide digital information of non damaged cargo</u>				
	Per picture	BRU	LGG	per picture	7,7
	Per research on CCTV	BRU	LGG	per started research hour	101
4.15	<u>Building stack of pallets</u>	BRU	LGG	per event	104
4.16	<u>Weighing or reweighing of shipments</u>				
	- loose	BRU	LGG	per 100kg	5,5
	- BUP	BRU	LGG	per ULD	31
4.17	<u>Measuring of shipments</u>				
	- loose	BRU	LGG	per 100kg	5,5
	- BUP	BRU	LGG	per ULD	13,7

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4.17	<u>Provide copy's of documents</u>	BRU	LGG	per document	5	49
4.18	<u>Relashing/renetting of ULD's</u>	BRU	LGG	per event	38,5	
4.19	<u>Thermal fleece (Isomuff)</u>	BRU	LGG	per meter	19	
4.20	<u>Absorbing fleece</u>	BRU	LGG	per fleece	21	
4.21	<u>Thermal blankets 150 cm large</u>	BRU	LGG	per meter	21	
4.22	<u>Thermal blanket full PMC size</u>	BRU	LGG	per blanket	390	
4.23	<u>Lashing rings</u>	BRU	LGG	per unit	21	
4.24	<u>Straps</u>	BRU	LGG	per strap	34	
4.25	<u>Special animal care (feeding, cleaning, etc...)</u> Purchase of special products will be invoiced at cost +10%	BRU	LGG	per 24 hrs	3rd party cost + 10%	
4.26	<u>Batteries Model D(recharge active cool units)</u>	BRU	LGG	per set of 2 batteries	14,5	49
4.27	<u>Corner protections (ULD, carton)</u>	BRU	LGG	per corner	4	49
4.28	<u>ULD cleaning (with water)</u>	BRU	LGG	per ULD	90	
4.29	<u>Horse stable ULD cleaning</u>	BRU	LGG	per ULD	3rd party cost + 10%	
4.30	<u>Building of (AVI) Stables</u>	BRU	LGG	per stable	112	
4.31	<u>Completion of Horse stable checklist</u>	BRU	LGG	Per stable	41	
4.32	<u>Security badge application (tarmac access)</u>	BRU	LGG	per badge	96	
4.33	<u>Security badge application (tarmac access with vehicle)</u>	BRU	LGG	per badge	175	
4.34	<u>Use of loading bridge (for cars)</u>	BRU	LGG	Per car	96	
4.35	<u>VUN handling</u>	BRU	LGG	per 100 kg	6,3	205
4.36	<u>Artwork handling</u>	BRU	LGG	per 100 kg	6,3	410
4.37	<u>Reporting to Authorities (BCAA, FANC)</u>	BRU	LGG	per record	19	72
4.38	<u>Use of landside truck parking position – Non booked trucks</u>	BRU	LGG	per started 24hrs		129
4.39	<u>Waste handling</u>	BRU	LGG	per m³	35,6	65
4.40	<u>Sandwich sheet pallet inspection</u>	BRU	LGG	per ULD	11	
5	<b>Security</b>					
5.1	<u>Screening (within screening slots)</u> For HRC (High Risk Cargo) = screening fees x 2 since double screening mandatory required - Shipments < 5000 kg / awb - Shipments >= 5000 kg . < 7500 kg / awb - Shipments >= 7500 kg . < 10000 kg /awb - Shipments >= 10.000 kg /awb  - Screening outside timeframe shall be invoiced with a minimum charge (workdays 06-22hrs) - Other: upon request	BRU BRU BRU BRU  BRU	LGG LGG LGG LGG  LGG		0,16 maximum: maximum: maximum:	77 960 1130 1320  685
6	<b>Slot booking application - Digital Green Lane (New)</b>					
6.1	Red Lane Slot - input performed by Swissport	BRU	LGG (Q1 2023)	per slot	72	