



# TERMINAL HANDLING CHARGES

SWISSPORT CARGO SERVICES

**DEUTSCHLAND GMBH**

**EFFECTIVE FROM 1<sup>ST</sup> April 2026**

Airport Business Park West  
Heinz-Peter-Piper Straße 8  
30855 Langenhagen

Station:  
Hannover - HAJ

SITA: HAJCS8X  
RA No: DE/RA/00113-06  
NCTS: DE005103

# GENERAL SERVICES

0. AIRFREIGHT HANDLING (EXPORT AND IMPORT)					
#	DESCRIPTION	UNIT	PRICE €	Airline	Forwarder
0001	physical Freight Handling	per kg Minimum	0,18 47,25		
0002	Documentation Freight Handling	per kg Minimum	0,11 47,25		
0003	BUP Freight Handling	per BUP	101,85		
0004	Express Handling surcharge Delivery / Acceptance after cut-off and loaded on booked flight/truck	per kg Minimum	0,07 47,25		
0006	EAF Early Acceptance Fee Gen. and DG freight delivery > 24 hrs. before LAT BUP units delivery > 12 hrs. Before LAT	per kg Minimum Minimum	0,12 36,75 63,00		Y

Offload will be charged at 50 % of the current rate.

1. PERSONNEL					
#	DESCRIPTION	UNIT	PRICE €	Airline	Forwarder
1001	Warehouse Staff*	per 10 min or part thereof	26,45		
1002	Office Staff*	per 10 min or part thereof	33,70		
1003	Shift Leader* * Sunday and Public Holiday Surcharge 50%	per 10 min or part thereof	38,80		

2. EQUIPMENT					
#	DESCRIPTION	UNIT	PRICE €	Airline	Forwarder
2005	Forklift -2,5t*	per 10 min or part thereof	45,70		
2006	Forklift -4,5t*	per 10 min or part thereof	51,70		
2007	Forklift -8t*	per 10 min or part thereof	84,15		
2008	Forklift +8t*	per 10 min or part thereof	99,75		
2012	Truck-Dock	per ULD	103,00		

\*including labour

Does not include loading truck (see 3010)

# WAREHOUSE SERVICES

3. WAREHOUSE					
#	DESCRIPTION	UNIT	PRICE €	Airline	Forwarder
3001	Labelling	per piece without label Minimum	3,25 33,60		
3002	Labelling DG and Pharma	per piece without label Minimum	3,85 36,75		
3003	Repackaging		on request		
3004	Damage report (excl. weighing)	per report	57,25		
3005	Damage report surcharge (incl. weighing)	per report	20,10		
3006	re-lash of BUP	per ULD	30,70		
3007	Build up and break down up to 5 Pallet Stack Build up and break down from 6 Pallet Stack	per Stack per Stack	73,50 147,00		
3008	Palletising import shipments	per kg Minimum	0,10 23,10		
3009	Palletising import shipments incl. wrapping	per kg Minimum	0,14 30,70		
3010	Truck Loading / unloading	per 100 kg or part thereof Minimum	9,88 35,26		Y
3011	Weighing	per piece Minimum	3,95 30,70		
3013	Measuring	per piece Minimum	3,95 30,70		
3014	Photo documentation	per 3 photos	22,70		
3015	Refuse removal (Packaging material)		on request		
3016	Deconsolidation of consol-shipments	per kg Minimum	0,17 30,70		
3017	Deconsolidation of consol-shipments incl. foil	per kg Minimum	0,20 39,70		
3018	Late pick-up after 7:00pm (local time)	per AWB	26,45		
3019	Late pick-up after 9:00pm (local time)	per AWB	37,45		
3020	Freight acceptance after 8:30pm (local time)	per AWB	20,30		
3022	x-ray security control	per kg Minimum	0,13 26,45		
3023	Security Control ETD	per 10 min	45,65		
3024	Security Controls (combi) ETD + Hand search Visual Check	per kg plus flat rate for use of ETD Minimum	0,13 45,65 72,35		
3026	Security controls by Hand search Visual Check	per 10 min or part thereof	45,65		
3028	Security controls for cargo empty vehicle inspection (on request at least 48 hours in advance)	per security control	193,00		
3029	Electricity supply to Envirotainers	per container/day	43,05		
3030	Changing batteries		on request		
3032	Collection charge for removal of import shipments from storage	per AWB/part- shipment	19,35		
3034	Return of Checked-In freight	per kg Minimum	0,17 43,05		
3041	Truck side offloading (export)	per 100 kg or part thereof Minimum Maximum	8,60 30,70 430,50		Y
3042	Acceptance checks of temperature-controlled units	per container	30,70		
3043	HUM fee	per AWB	110,00		

# STORAGE

4. STORAGE FEES					
#	DESCRIPTION	UNIT	PRICE €	Airline	Forwarder
4001	Storage fee Import after free storage time. The grace period for import shipment storage includes the day that they are declared to customs and the following calendar day.	per 100 charg kg or part thereof / day	4,59		Y
		Minimum / day	9,14		
4003	Storage fee Import (Storage as of the 2nd chargeable day) The grace period for import shipment storage includes the day that they are declared to customs and the following calendar day.	per 100 charg kg or part thereof / day	9,14		Y
		Minimum / day	18,08		
4004	Storage fee Import (Storage as of the 3rd chargeable day) The grace period for import shipment storage includes the day that they are declared to customs and the following calendar day.	per 100 charg kg or part thereof/day	13,63		Y
		Minimum/day	27,77		
4005	Storage fee Import (Storage as of the 4th chargeable day) The grace period for import shipment storage includes the day that they are declared to customs and the following calendar day.	per 100 charg kg or part thereof / day	22,98		Y
		Minimum / day	45,90		
4006	DG Import custody	per 100 charg kg or part thereof / day	8,15		Y
		Minimum / day	16,30		
4008	Storage fee VIC- /valuables room		on request		Y
4009	Storage fee for RRY (radioactive) Please take note: This ALSO applies to shipments of low radioactivity such as "in excepted quantities" according to the current Laws and Regulations		on request		Y
4010	Deep freeze storage fee Import		on request		Y
4011	Cool room storage fee Import		on request		Y
4013	Storage fee HUM	per shipment	160,00		
4014	Storage fee AVI		on request		
4015	Intermediary storage/NRTG	per kg / day	0,11		
		Minimum / day	13,05		
4016	Re-storage (Place shipments back into storage)	per kg	0,12		
		Minimum	25,95		
4018	ULD storage	per container / day	30,00		
4019	Order picking		on request		
4021	Storage fee Export after free storage time Export shipments are free of charge for 48 hours from the point of storage	per 100 charg kg or part thereof / day	4,75		
		Minimum / day	8,65		
4023	Storage fee Export (Storage as of the 3rd day) Export shipments are free of charge for 48 hours from the point of storage	per 100 charg kg or part thereof / day	8,15		
		Minimum / day	16,30		
4024	Storage fee Export (Storage as of the 6th day) Export shipments are free of charge for 48 hours from the point of storage	per 100 charg kg or part thereof / day	21,95		
		Minimum / day	43,85		
4026	DG Export custody Export shipments are free of charge for 24 hours from the point of check-in	per 100 charg kg or part thereof / day	8,35		
		Minimum / day	17,30		
4028	Storage fee VIC- / valuables room Export		on request		
4029	Storage fee for RRY (radioactive) Export <b>Please take note:</b> This ALSO applies to shipments of low radioactivity such as "in excepted quantities" according to the current Laws and Regulations		on request		
4030	Deep freeze storage fee Export		on request		
4031	Cool room storage fee Export		on request		

The grace period for import shipment storage includes the day that they are declared to customs and the following calendar day. In Case of a customs declaration on a Friday, the first weekend will also be free of charge. Export shipments are free of charge for 48 hours from the point of storage. Special storage is chargeable from the first day - exclusive DG Export.

**Calculation of Import & Export storage charges**

Storage charges are calculated on the chargeable weight applicable to each Airwaybill.

This will apply to all cargo types and has been introduced to reflect the volumetric space physically utilised within the Swissport facility, whilst cargo is stored awaiting collection.

## 5. OFFICE IMPORT

#	DESCRIPTION	UNIT	PRICE €	Airline	Forwarder
5001	HAWB-entry in ATLAS (documentation)	per HAWB	17,58		Y
5004	ATLAS input / deconsolidated shipments agent (on account)	per MAWB / HAWB	26,78		Y
5005	ATLAS input / deconsolidated shipments private customers (cash)	per MAWB / HAWB	40,45		Y
5008	ATB No. Conveyance	per ATB No.	7,50		Y
5009	Disposal change ATLAS	per Process	18,75		Y
5011	CC calculation	per calculation	24,40		Y
5012	CC Fees	per process Minimum	10% 35,00		Y
5016	Duplicate of import customs control document	per notification	18,75		Y
5017	ICS input incl. MRN	per flight	26,25		Y
5021	Community goods (EU) clearance Agents	per AWB	23,40		Y
5022	Community goods (EU) clearance private customers	per AWB	36,70		Y
5025	Request for Bank release	per release	61,30		Y
5029	Missing or incomplete Import FFM	per document / flight	45,00		

## 6. OFFICE EXPORT

#	DESCRIPTION	UNIT	PRICE €	Airline	Forwarder
6002	print or exchange AWB or eAWB	per AWB	22,25		
6003	print eAWB or Shipper's declaration	per Doc	33,60		
6006	Paper AWB handling surcharge	per AWB	7,70	Y	
6011	Issue of ADR document	per UN / Rn. No. Minimum	13,10 63,55	Y	
6012	Captain's Notification (NOTOC) (Charter flights)	per position Minimum	5,95 63,55	Y	
6013	Issue CMR	per CMR	45,40	Y	
6015	Express document clearance	per AWB (additional charge)	31,80		
6023	DG Handling fee Check / Re-Check incl. Dry Ice Check with Shippers Declaration	per AWB	205,00		
6025	DG Handling fee Check / Re-Check non-DG without Shippers Declaration	per AWB	128,00		
6026	Lithium battery DG handling fee Check / Re-Check	per AWB	128,00		
6027	DG Handling fee Check / Re-Check	per piece	7,50		
6028	Pharma Document Check fee	per AWB	31,80	Y	
6029	Pharma Document Check fee	per piece	2,85	Y	
6031	AVI Check		on request	Y	
6033	Missing Export FBL	per Shipment	7,05	Y	
6034	FWB / HAWB Data Input / correction	per AWB / HAWB	21,00	Y	
6035	OCI Data transmission (for example China) / correction	per AWB	9,50	Y	

## 7. CUSTOMS

#	DESCRIPTION	UNIT	PRICE €	Airline	Forwarder
7002	Destruction of goods under customs supervision		on request		
7003	T1 Issue	per document	105,00		
7004	T1 Import presentation	per document	52,50		
7005	Admission to (Customs) Custody	per action	96,60		
7006	Customs inspection import / export		on request		
7007	Extension Customs Clearance deadline	per extension	63,00		
7008	Attach Customs Seal	per action	6,25		
7016	Transport to VET Inspection		on request		
7017	AVI-Handling (lump sum)		on request		
7021	CSD/eCSD and/or EBR Statement	per entry	33,50		

## 8. MATERIAL

#	DESCRIPTION	UNIT	PRICE €	Airline	Forwarder
8001	ULD Tags	per tag	2,95		
8002	Stud (single)	per stud	6,50		
8003	Stud (double)	per stud	8,30		
8004	Tie-down rope	per meter	2,10		
8005	Corner rope	per piece (5m)	7,15		
8006	Lashing strap (6m)		on request		
8007	Lashing strap (9m)	per piece	42,50		
8010	Lower Deck Net		on request		
8011	Main Deck Net		on request		
8012	New pallet net incl. arranging		on request		
8015	Wooden boards	per meter	7,70		
8016	Wooden beams & squAIR-timber (3m)	per piece	29,00		
8017	Wooden beams & squAIR-timber	per meter	10,75		
8018	Heavy duty planks	per meter	35,35		
8020	Corner protectors	per piece	7,15		
8021	Tape	per roll	5,95		
8025	Plastic foil for Lower Deck Pallets per ULD	per ULD	20,65		
8026	Plastic foil for Belly load		on request		
8027	Plastic foil	per meter	1,30		
8028	Stretch foil	per meter	0,75		
8030	Dry Ice		on request		
8031	Replacement of Dry Ice		on request		
8034	Seal / lock	per seal / lock	5,90		
8040	Euro pallet	per pallet	35,95		
8041	One-way pallet	per pallet	21,65		
8042	Batteries for cool container		on request		
8045	Label DG/PIL/COL Label GEN	per label	6,60 2,00		
8046	Plastic Strap		on request		

## 9. OTHERS

#	DESCRIPTION	UNIT	PRICE €	Airline	Forwarder
9001	P.O.D. Request / Landing certificate	per request	62,40		
9002	Photocopy and Printing of Notification of Arrival	per black & white copy	7,00		
9003	Photocopy	per colour copy	9,10		
9004	Postage THINK GREEN: please use our free invoice delivery via e-mail	per event	9,70		
9005	Document transport (ramp / apron)		on request	Y	
9006	Flight supervision	per ½ hr or part thereof	62,40	Y	
9007	Initiate Bookings	per AWB	12,50	Y	
9008	Notifications to authorities		on request	Y	
9011	Cargo shuttle off Airport		on request		
9013	Cargo shuttle / Transport		on request		
9014	Slot booking for export acceptance / import delivery		on request		
9015	CCA application	per application	43,05		
9016	Phone call / fax	per local call / fax	2,00		
9017	Phone call / fax	per international call / fax	7,70		
9028	Airline Audits	per hour	90,00		
9029	Electronic document dispatch	per 3 pages or part thereof	6,25		
9031	Ramp escort		on request	Y	
9035	Arranging crane load		on request		
9036	Arranging and monitoring of repacking		on request		
9037	CCTV Evaluation	per 30 min	73,05		
<p>On request: requested services provided by third party, rates include 15% admin cost surcharge.            Airport taxes and special storage fees are paid to third parties, the respective costs are passed on at cost.            (Radioactive transport, animal transport, valuables transport, DGR transport, special transport)</p>					

# PAYMENT TERMS

Payment is due twenty-one (21) days after the invoice date or by contractual agreement. With written direct debit order consent, the full amount will be collected. Unless otherwise agreed, the invoice date is equal to the service date.

# CONTACTS

<b>GENERAL INFORMATION</b>	<p><b>Postal address + Delivery / Pick-up:</b></p> <p><b>Swissport Cargo Services Deutschland GmbH</b>          Airport Business Park West          Hans-Peter-Piper-Strasse 8          30855 Langenhagen          Germany</p>	<p><b>SITA: HAJCS8X</b>  <b>RA No: DE/RA/00113-06</b>  <b>EORI No: DE32876530005</b>  <b>NCTS: DE005103</b></p>	
<b>OPS CONTACTS</b>	<p><b>Import:</b>          Tel.: +49 511 740854-63          Mail: haj.cargo@swissport.com</p> <p><b>Export:</b>          Tel.: +49 511 740854-63          Mail: haj.cargo@swissport.com</p>	<p><b>Supervisor:</b>          Antonino Ingrassia          Tel.: +49 511 740854-63          Mail: haj.cargo@swissport.com</p>	<p><b>Quality Coordinator:</b>          Petya Teipel          Tel.: +49 511 740855-93          Mail: petya.teipel@swissport.com</p> <p><b>Road Feeder Service:</b>          Tel.: +49 511 740854-62          Mail: haj.cargo@swissport.com</p>
<b>ADMIN CONTACTS</b>	<p><b>Station Manager:</b>          Lothar Sindermann          Tel.: +49 511 740851-45          Mobile: +49 176 12270474          Mail: lothar.sindermann@swissport.com</p>		<p><b>Station Administration Assistant:</b>          Nelli Klaus          Tel.: +49 511 740854-65          Mail: nelli.klaus@swissport.com</p>

# OPENING HOURS

<b>OPENING HOURS</b>	<p><b>Office:</b></p> <p>Mon - Fri: 08h00 – 00h00          Sat: 00h00 – 02h00          Sun: closed          Public Holidays: closed          Special Days: closed</p>		<p><b>Warehouse:</b></p> <p>Mon - Fri: 08h00 – 00h00          Sat: 00h00 – 02h00          Sun: closed          Public Holidays: closed          Special Days: closed</p>
	<p><b>Public Holidays:</b> 01.01.2026, 03.04.2026, 06.04.2026, 01.05.2026, 14.05.2026, 25.05.2026, 03.10.2026, 31.10.2026, 25.12.2026, 26.12.2026</p> <p><b>Special Days:</b> 24.12.2026, 31.12.2026</p>		