



# TERMINAL HANDLING CHARGES

SWISSPORT GB LIMITED

United Kingdom

Effective 01 January 2026



Head Office;

Swissport House  
Hampton Court, Manor Park  
Runcorn, Cheshire, WA7 1TT

# IMPORT SERVICES

## 1.1 Import Charges

#	DESCRIPTION	UNIT	PRICE £	MINIMUM £
	Processing and Handling of all terminating shipments, transfers to other bonds/ERTS and through HAWBs having arrived as part of a consolidation			
i	Loose	per kg	0.345	61.00
ii	Unitised	per kg	0.245	61.00

## 1.2 (a) Import Storage Charges – LHR / EMA / MAN / LGW/ STN

#	DESCRIPTION	UNIT	PRICE £	MINIMUM £
	Import of commercial cargo, per 100kgs or part thereof: FREE period of 24 hours starting at 2359hrs on the day ST1 is set: PER DAY			
i	General Cargo after 24 hrs (including COL/CRT if applicable)	per 100kgs or part thereof	25.00	
ii	General Cargo after 48 hrs (including COL/CRT if applicable)	per 100kgs or part thereof	50.00	
iii	General Cargo after 72 hrs (including COL/CRT if applicable)	per 100kgs or part thereof	100.00	
iv	Vault Storage	per 100kgs or part thereof	52.00	
Note:	Import consignments cleared and delivered split, or received as a part shipment will have storage charges applied to each part, with the appropriate minimum applied			

## 1.2 (b) Import Storage Charges – ABZ / BFS / BHX / GLA / CWL

#	DESCRIPTION	UNIT	PRICE £	MINIMUM £
	Import of commercial cargo, per 100kgs or part thereof: FREE period of 48 hours starting at 2359hrs on the day ST1 is set: PER DAY			
i	General Cargo after 48 hrs (including COL/CRT if applicable)	per 100kgs	25.00	
ii	General Cargo after 72 hrs (including COL/CRT if applicable)	per 100kgs	50.00	
Note:	Import consignments cleared and delivered split, or received as a part shipment will have storage charges applied to each part, with the appropriate minimum applied			

## 1.3 Import Additional Charges

#	DESCRIPTION	UNIT	PRICE £	MINIMUM £
i	Safety and Security Declaration (formally ICS) on behalf of Carrier	per flight	31.50	
ii	S&S Amendment fee	per MAWB	5.30	
iii	Charges Collect Fee	per AWB	5% of freight charges	22.75
iv	Discharge of Import NCTS documentation		13.75	
v	Fire Blanket Cover Handling	per Blanket	78.00	
vi	ARC transfer charge (LHR Only)	per kg	0.14	140.00

## 1.4 Additional charges for Imports not otherwise listed in these THC's

#	DESCRIPTION	UNIT	PRICE £	MINIMUM £
i	Security Handling for Valuable Cargo (VAL) including Section 5 and all Firearm shipments	per shipment		234.00
ii	As above (iii) plus Secure Escort fees from/to cargo facility from/to aircraft side (by arrangement only, where available)	per escort fee		Cost plus 15%
iii	Vulnerable Cargo Handling (VUN)	per shipment		79.00
iv	Print requests - to print copy AWBs/shippers declarations/IMO certs/release authorities - Max 5 pages per request			22.00
v	Proof of Delivery (POD) in writing	per occasion	46.80	
vi	Battery Pack for Temp control shipments	per container	64.50	
vii	To supply wooden pallets	per pallet	10.40	
viii	Sight Fee and Witness attendance plus any other special services/escorting services requiring personnel attendance	per person, per pass, per hour or part thereof	85.00	
ix	Request for Photographic Evidence (POD charge additional)	per request	57.20	
x	CCTV review	per person/per hour, or part thereof	67.60	



# EXPORT SERVICES

## 2.1 Export Charges

#	DESCRIPTION	UNIT	PRICE £	MINIMUM £
	Standard Charges for processing and handling International, EU and transshipments, excluding through AWB's			
i	Loose	per kg	0.170	34.00
ii	Type 1-6	ULD	Contact Carrier	
iii	Type 7-9	ULD	Contact Carrier	
iv	Adhoc Build and/or re-build ULD Charge	per ULD		188.00

## 2.2 Security Charges

#	DESCRIPTION	UNIT	PRICE £	MINIMUM £
i	Primary Screening method - per consignment	per kg	0.240	36.00
ii	Additional Screening method - per consignment	per kg	0.240	81.80
Note:	Additional Screening charges apply in addition to the Primary Screening charges			
Note:	The above charges apply to all shipments, including those that receive a negative screening and are returned to the Agent as Unsecure Cargo			

## 2.3 Dangerous Goods acceptance check

#	DESCRIPTION	UNIT	PRICE £	MINIMUM £
	<b>Where a Shippers Declaration is presented:</b>			
i	Up to 5 UN listings / lines /pieces			77.50
ii	For each additional UN listing / line /pieces over 5	per UN No/ lines / piece	4.20	
iii	Recheck charge (in addition to original acceptance check)	per AWB		155.70
iv	Undeclared Dangerous Goods administration fee	per AWB		295.00
	<b>Where a Shippers Declaration is not required:</b>			
v	RDS/REQ/ICE/ELI/ELM/MAG/RRE	per AWB		47.70
vi	Recheck charge (in addition to original acceptance check)	per AWB		47.70

## 2.4 Acceptance check

#	DESCRIPTION	UNIT	PRICE £	MINIMUM £
i	Live Animals		61.81	
ii	Pharma/Time and Temperature Sensitive Healthcare, Envirotainer/Temp Management, T&TS Acceptance and Pharma Trip sheets (in addition to export handling charges listed in para 2.1)	per kg	0.065	47.60

## 2.5 Storage Charges

#	DESCRIPTION	UNIT	PRICE £	MINIMUM £
i	Export of commercial cargo, per 100kgs of part thereof: FREE period of 48 hours starting from time of acceptance of shipment; PER DAY			
(a)	General Cargo - after 48 hours	per 100kg	25.00	
(b)	Export - Cold storage (COL/CRT) if applicable, after 1st 24 hours	per Shipment/ per 24 hours	57.50	

## 2.6 Preparation and Completion of Customs Formalities

#	DESCRIPTION	UNIT	PRICE £	MINIMUM £
i	Full AWB preparation Fee (not including cargo handling charges as per Export services para 1.1)	per shipment	44.40	
ii	Full FWB data capture / Electronic entry	Per entry	12.00	
iii	Full FHL data capture / Electronic entry	Per entry	9.50	
iv	FWB/FHL data correction charge	Per entry	7.50	
v	Disassociation / Association of DUCR/MUCR / Closing of AWB entry	per AWB	18.50	
vi	Issuance of T1/MRN documentation	per Manifest	80.80	
vii	Export ICS2 completion (Goods Movement Reference) GMR	per Manifest	18.20	
viii	NES entry / National export system completion	per AWB	80.80	

## 2.7 Additional charges for Exports not otherwise listed in these THC's

#	DESCRIPTION	UNIT	PRICE £	MINIMUM £
i	Labelling - including barcode labelling on request	per label	2.62	16.63
ii	Security Handling for Valuable Cargo (VAL) including Section 5 and all Firearm shipments	per shipment		235.00
iii	As above (iii) plus Secure Escort fees from/to cargo facility from/to aircraft side (by arrangement only, where available)	per escort fee		Cost plus 15%
iv	Vulnerable Cargo Handling (VUN)	per shipment		78.23
v	Amendments involving rating including processing of CCA	per AWB		120.07
vi	Print requests - to print copy AWBs/shippers declarations/IMO certs/release authorities - Max 5 pages per request	per request		22.05
vii	Proof of Delivery (POD) in writing	per occasion	46.80	
viii	Fire Blanket Handling	per Blanket	78.00	
ix	Battery Pack for Temp control shipments	per container	64.50	
x	To supply wooden pallets	per pallet	10.40	
xi	To supply spreaders	per spreader	5.20	
xii	Sight Fee and Witness attendance plus any other special services/escorting services requiring personnel attendance	per person, per pass, per hour or part thereof	79.12	
xiii	Request for Photographic Evidence (POD charge additional)	Per request	57.20	
xiv	CCTV review (POD charge extra)	per person/per hour, or part thereof	67.60	
xv	Check weight to HAWB level at request of Agent / Carrier (In addition to Export Handling Charge)	per shipment/ HAWB	26.00	

## OTHER INFORMATION

- All charges will be calculated on the chargeable weight applicable to each airwaybill (master or house) and are minimum charges which may be increased if additional work or expense is involved.
- Any export shipment that is withdrawn from our cargo facilities after acceptance will be charged at the applicable charges.
- All import charges apply to each airwaybill MAWB or HAWB or in instances where consignments are split for entry purposes. Import shipments may be check weighed or volume checked in the event of any discrepancies being found
- Storage free periods are subject to local variations. Please check with your local Swissport cargo office. Where a dispute exists, that involves parties outside the control of Swissport and this dispute causes delays to the clearance and collection of import consignments, or the delay in moving export shipments, no adjustment of charges will be made in respect of consignments delayed as a result of such dispute.
- All charges are subject to alteration without prior notice. For those parties who request Cargo Handling Services not covered under a Standard Ground Handling Agreement (SGHA) liability will be covered by standard trading conditions. **For all charges relating to any customs processing, please contact our Import Clearance Unit at the following email address;**  
[HGB.ICU@swissport.com](mailto:HGB.ICU@swissport.com)



## Senior Management

**Joe Bellfield** – Chief Operations Officer  
E [joe.bellfield@swissport.com](mailto:joe.bellfield@swissport.com)

**Colm Mason** - Regional Ops Director -  
Cargo North & ROI – **ABZ/GLA/MAN/BFS/DUB/SNN/ORK** – CTO ROI  
E [colm.mason@swissport.com](mailto:colm.mason@swissport.com)

**Ben Murgatroyd** - Regional Ops Director -  
Cargo Central – **STN/BHX/EMA** – CTO UK  
E [ben.murgatroyd@swissport.com](mailto:ben.murgatroyd@swissport.com)

**William Ring** – Regional Ops Director -  
Cargo South – **LHR/LGW/CWL** – LHR Airside Trucking  
E [William.ring@swissport.com](mailto:William.ring@swissport.com)

**Luke Hayhoe** - Chief Commercial Officer  
E [luke.hayhoe@swissport.com](mailto:luke.hayhoe@swissport.com)

**Duncan Watson** - Commercial Director  
E [duncan.watson@swissport.com](mailto:duncan.watson@swissport.com)

**Tony Roberts** – Gen Manager Ops Services/Security  
E [tony.roberts@swissport.com](mailto:tony.roberts@swissport.com)

**Debra Baddeley** – Operations & Technical Support Mgr. UK & I  
E [debra.baddeley@swissport.com](mailto:debra.baddeley@swissport.com)

**Suzanne Dutton** – Cargo Billing Manager UK & I  
E [Suzanne.dutton@swissport.com](mailto:Suzanne.dutton@swissport.com)

## Cargo Commercial Team

**Duncan Watson** - Commercial Director  
E [duncan.watson@swissport.com](mailto:duncan.watson@swissport.com)

**Tony Rawlings** - Business Development Manager  
E [tony.rawlings@swissport.com](mailto:tony.rawlings@swissport.com)

**Dee Morris** – Cargo Commercial Manager  
E [dee.morris@swissport.com](mailto:dee.morris@swissport.com)

## United Kingdom facility contact details

**ABERDEEN ABZ Shed code SLS**  
T +44 (0)1224 775502 F +44 (0)1224 724737  
E [abz.cargoops@swissport.com](mailto:abz.cargoops@swissport.com) SITA ABZFFXH  
Open (0600-2130 Mon-Fri) (0600-1200 Sat) (0900-1700 Sun) **Postcode AB21 0PB**  
Manager Iain Murray

**BELFAST BFS Shed code SLS**  
T +44 (0)28 9442 2574 F +44 (0)28 9442 2070  
E [bfs.cargo@swissport.com](mailto:bfs.cargo@swissport.com) SITA BFSFFXH  
Open 0800-2000 Mon-Fri, Closed Sat/Sun  
**Postcode BT29 4GB**  
Manager Jacob Jablonski

**BIRMINGHAM BHX Shed code SLS**  
T +44 (0)121 782 2447 F +44 (0)121 782 2449  
E [bhx.cargo@swissport.com](mailto:bhx.cargo@swissport.com) SITA BHXFFXH  
Open 0700-0100 Mon-Fri, Closed Sat/Sun  
**Postcode B26 3QN**  
Manager James Williams

**BRISTOL (Avonmouth) BRS** - c/o Bristol Cargo Ctr Ltd  
T +44 (0)117 938 1234  
E [operations@bristolcargoctr.com](mailto:operations@bristolcargoctr.com)  
Open 0700-2100 Mon-Fri, Closed Sat/Sun  
Manager David Wilson-Jarvis

**CARDIFF CWL Shed code YVS**  
T +44 (0)29 2003 7929 **Postcode CF62 3BD**  
E [nicola.loyd@swissport.com](mailto:nicola.loyd@swissport.com)  
Contact Nicola Lloyd

**EAST MIDLANDS EMA Shed code YBS**  
T +44 (0)1332 852822 F +44 (0)1332 811904  
E [ema.cargo@swissport.com](mailto:ema.cargo@swissport.com) SITA EMAFFXH  
Open 24 hours **Postcode DE74 2SA**  
Manager James Williams

**EDINBURGH EDI** – c/o WFS  
T +44 (0)131 317 2891 F +44 (0)131 317 7211  
E [edi.ops@wfs.aero](mailto:edi.ops@wfs.aero)  
Open 0400-1800 Mon-Sat, 0400-1600 Sun  
Contact Alasdair Cowie

**GLASGOW GLA Shed code SLS**  
T +44 (0)141 887 2441  
E [gla.cargoopsdm@swissport.com](mailto:gla.cargoopsdm@swissport.com) SITA GLAFFXH  
Open 0700-2100 Mon-Fri, closed Sat/Sun  
**Postcode PA3 2SS**  
Manager Graeme Castle

**LONDON GATWICK LGW Shed code OUS**  
Unit 3/4, World Cargo Centre  
T +44 (0) 1293 903101  
E [lgw.cargo.operation@swissport.com](mailto:lgw.cargo.operation@swissport.com)  
Open: 24 Hours **Postcode RH6 0SQ**  
Manager Tony Roberts

### LONDON HEATHROW LHR

**Building 521b, Stansted Road Shed code SLS**  
T +44 (0)208 745 6602 F +44 (0)208 976 5490  
E [LHR.CargoDutyManagers@swissport.com](mailto:LHR.CargoDutyManagers@swissport.com)  
E [LHR.CargoReception@swissport.com](mailto:LHR.CargoReception@swissport.com)  
Open 24 hours **Postcode TW6 3LW**  
Manager Bob Hodge

**The Portal, Unit 1, Scylla Road Shed code POS**  
T +44 (0)7983 963450  
E [LHR.Portaldm@swissport.com](mailto:LHR.Portaldm@swissport.com)  
E [LHR.czops@swissport.com](mailto:LHR.czops@swissport.com)  
Open 24 hours **Postcode TW6 3FE**  
Manager Michael Ryder

**Building 558, Shoreham Road Shed code AFS**  
T +44 (0)208 750 4184 F +44 (0)208 750 4190  
E [LHR.558shiftmanagers@swissport.com](mailto:LHR.558shiftmanagers@swissport.com)  
E [LHR.558imports@swissport.com](mailto:LHR.558imports@swissport.com)  
Open **Gen Cargo** 24 hours **Postcode TW6 3RN**  
Open **Vault** 0600-2200 Mon-Fri  
Manager Adrian Walker

**Swissport House, Horton Road, Colnbrook Shed code Imports FRX Exports XBU**  
T +44 (0)1753 760910 F +44 (0)1753 760911  
E [Horton.Ops@swissport.com](mailto:Horton.Ops@swissport.com)  
Open 24 hours **Postcode SL3 0AT**  
Manager Michael Ryder

**Building 582, Sandringham Road Shed Code JZS TW6 3SN**  
T +44 (0) 208 7381800  
E [LHR.582@swissport.com](mailto:LHR.582@swissport.com)  
Manager Paul Fallon

**Unit 8, Radius Park Shed codes ETSF/JZX DEP/XCY**  
T +44 (0) 208 7381800 **Postcode TW14 0NG**  
E [LHR.RPK@swissport.com](mailto:LHR.RPK@swissport.com)  
Manager Paul Fallon

**LONDON STANSTED STN Shed code SLS**  
T +44 (0)1279 680508  
E [Benjamin.truss@swissport.com](mailto:Benjamin.truss@swissport.com)  
SITA STNFEXH  
Open 24 hours **Postcode CM24 1QJ**  
Manager Benjamin Truss

**MANCHESTER MAN Shed code YWS**  
T +44 (0)161 499 6700  
E [man.cargocsm@swissport.com](mailto:man.cargocsm@swissport.com) SITA MANCFXH  
Open 24 hours **Postcode M90 5YF**  
Manager Graeme Castle

**NEWCASTLE NCL** – c/o WFS  
T +44 (0)191 286 0495 F +44 (0)191 286 0399  
E [newcastle@wfs.aero](mailto:newcastle@wfs.aero)  
Open 0900-1830 Mon-Fri, Closed Sat/Sun  
Manager Daniel Kendal

**CENTRAL TRUCKING OFFICE**  
T +44 (0)8705 133077 F +44 (0)8705 133076  
E [steve.house@swissport.com](mailto:steve.house@swissport.com)  
Open 24 hours SITA MANTRXH  
Manager Steve House

**SWISSPORT IMPORT CLEARANCE UNIT (ICU)**  
T +44 (0) 7563 027477 - ICU Ops  
T +44 (0) 7706 733354 - ICU Ops  
E [HGB.icu@swissport.com](mailto:HGB.icu@swissport.com)  
Manager Debra Baddeley

## Ireland facility contact details

**CORK ORK**  
T +353 (0)21 431 0987 F +353 (0)21 431 0837  
E [Carla.lynch@swissport.com](mailto:Carla.lynch@swissport.com) SITA ORKFFXH  
Open 0830-2000 Mon-Fri, Closed Sat/Sun  
**Postcode T12 E795**  
Manager Carla Lynch

**DUBLIN DUB Cargo Terminal 2**  
T +353 (0)1 8125610 F +353 (0)1 844 5020  
E [jacob.jablonski@swissport.com](mailto:jacob.jablonski@swissport.com)  
SITA DUBFFXH  
Open 24 hours **Postcode K67 K5C0**  
Manager Jacob Jablonski

**Trucking Office DUB**  
T +353 (0)1 8125617 F +353 (0)1 8445020  
E [cto.ire@swissport.com](mailto:cto.ire@swissport.com)  
Open - 0700-2000 Mon-Fri, 0700-1300 Sat, 0700-1100 Sun  
Manager Greg Tompkins

**SHANNON SNN**  
T +353 (0)61 472300 F +353 (0)61 472347  
E [Carla.lynch@swissport.com](mailto:Carla.lynch@swissport.com) SITA SNNFFXH  
Open (0600-2200 Mon-Fri) (Closed Sat) (0800-1600 Sun) **Postcode V14 FH01**  
Manager Carla Lynch

**swissport** 