

Terminal Handling Charges

United Kingdom

All charges effective from **1st October 2020**

Import Charges £ per kilo £ min

Charges will be calculated on the chargeable weight applicable to each Airwaybill (master and house) and are minimum charges which may be increased if additional work or expense is involved.

The following charges apply to each Airwaybill master or HAWB or in instances where consignments are split for entry purposes. Import shipments may be checked weighed or volume checked in the event of any discrepancies being found

1. Covid-19 Surcharge per air waybill

- (all amounts excluding taxes) shall be applicable for all non Covid-19 shipments

AWB Weight between 1kg & 500kgs	£17.00
Between 501kgs & 1000kgs	£20.00
Between 1001kgs & 5000kgs	£23.00
Over 5000kgs	£27.00

Exclusions to the above surcharge will be applicable to cargo:

- In transit landed at a Swissport facility, where the final AWB destination is beyond the Airport of flight arrival
- Covid-19 related Medicines, Pharmaceuticals, Human Remains and Humanitarian relief goods
- Export Cargo

This surcharge will only apply at the Swissport station of AWB termination and levied along with other applicable Import Terminal Handling Charges

2. Processing and handling of all terminating shipments, transfers to other bonds/ERTS and through HAWBs having arrived as part of a consolidation

Loose	0.191	£39.15
Unitised	0.135	£39.15

3. Special Cargo

- Animal Quarantine/Pet Passport
- BIP
- Environmental Health Charges
- Customs Overtime
- Cold Storage

All charged at cost plus 10%

4. Processing of Bank delivery orders £25.00

5. Storage charges*

Import of commercial cargo, per 100kgs or part thereof: FREE period of 48 hours (24 hours in London Heathrow, London Gatwick and London Stansted) starting at 2359hrs on the day ST1 is set; PER DAY

- General Cargo £14.60
- Vault Storage £27.90

Note: Imports consignments cleared and delivered split, or received as a part shipment will have storage charges applied to each part with the appropriate minimum applied

6. Transfer of electronic data (TED)

(Effected on behalf of importer, communication charge per entry) £14.50

7. Charges Collect fee

5% of freight charges min £14.00

8. Reduced entry charge for low value, transshipments, human remains, dip mail, personal and household effects £50.70

9. Provision of complete Customs entries, excluding payment of any Duties and/or VAT

- Standard charge for up to 2 tariff headings £78.25
- Each additional tariff heading £7.85
- Request to Customs for urgent clearance £20.15

10. Payment of any Duties and/or VAT 3% or minimum £26.40

11. Duty deposit adjustment £26.40

12. Destruction of consignments where a shipper/airline health authority requests the same, plus any additional charges at cost plus 15% £39.95

13. Out of hours clearance between 1800-0700 (Where available) Check with local office

14. HM Customs overtime recharge at cost plus 10%

15. Preparation & Completion of DEFRA conformity certificate £21.90

16. Post-clearance action £34.15

17. Production and Presentation of VAT Turn application £33.15

18. Discharge of Import NCTS documentation £6.95

Manchester Airport - Border Inspection Charges £ p/kg £ Min

1. Processing and Handling 0.0924 £40.10

2. (a) Storage : Storage charges will apply to the transit shed operator for consignments that are not collected one hour after notification. Loose 0.0924 £17.25 per ULD £116.75

All charges are per hour or part thereof.

(b) Cold Storage

All cargo per 100kgs or part thereof per day or part thereof £7.50

Please note: All charges are subject to alteration without prior notice. For those parties who request Cargo Handling services not covered under a Standard Ground Handling Agreement liability will be covered under BIFA standard trading conditions 2005A.

Export Charges

£ per kilo £ min

Charges will be calculated on the chargeable weight applicable to each Airwaybill (master and house) and are minimum charges which may be increased if additional work or expense is involved. Any shipment that is withdrawn from our Cargo facilities after acceptance, will be charged the applicable charges.

1. Standard charges for processing and handling

International, EU and transshipments excluding through Airwaybills		
Loose	0.108	£23.90
Type 1-6		Contact Carrier
Type 7-9		Contact Carrier
Re-build or re-contour shipper ULDs – per ULD		£122.10

2. Security Charges (All Cargo & Mail)

Primary Screening method - per consignment 0.15 £17.25

Additional Screening method - per consignment 0.15 £17.25

(Additional Screening charges apply in addition to the Primary Screening charges)

The above charges apply to all shipments, even those that receive a negative screening and return as Unknown Cargo. If both primary and additional screening methods are adopted, both charges are applicable

3. Dangerous Goods acceptance check -

Where a Shippers declaration is presented

- Up to 10 UN listings/lines £46.45
- For each additional UN listing/line over 10 £1.80
- In addition a charge per piece over 10 pieces per piece £1.80

Where a Shippers declaration is not presented

- Biological Substances (RDS) £30.05
- Dangerous Goods in excepted quantities (REQ) £30.05
- Dry Ice shipments (ICE) £30.05
- Lithium Ion or Metal Batteries (ELI/ELM) £30.05
- Magnetized Material (MAG) £30.05
- Radioactive Material in excepted packages (RRE) £30.05

- Recheck charge (plus additional charges) At applicable rate
- Undeclared Dangerous Goods administration fee £169.80

4. Acceptance check

- Live Animals £38.60
- Tropical Fish £21.20
- Pharma / Time & Temperature Sensitive Healthcare
- Envirocontainer / Temp Management, T&TS Acceptance & Pharma Trip sheets 0.02 £26.60

5. Storage charges*

Export of commercial cargo, per 100kgs or part thereof: FREE period of 48 hours (24 hours in London Heathrow, London Gatwick and London Stansted) starting at 2359hrs the day the consignment is received **PER DAY** £14.60

6. Preparation and completion of customs formalities

- Completion of Customs declaration (NES) low value, non stat, transshipments £36.00
- For each (NES) additional heading £12.00
- Presentation of Documentation (NES) upon request £36.00
- Where a Customs Examination is required (NES) £37.25
- Commercial entry(NES) £40.50
- Disassociation of DUCR/MUCR £53.00
- (Plus re-labelling fees/breakdown/re-contour as applicable)
- Association of DUCR/MUCR / Closing of AWB entry £11.70
- Issuance of T1 documentation/NCTS £42.00

7. Airwaybill preparation - per shipment

(Including full data capture of FWB & FHL entries) £14.35

8. Labelling

- Including Barcode labelling upon request per piece £1.70

General Charges £ per kilo £ min

1. Security Handling for Valuable Cargo - per shipment (Requested by Agent, Carrier or Shipper, including Section 5 & all Firearm shipments)

- Secure acceptance and strong room storage £142.70
- As above, plus Secure escort fees from/to cargo facility from/to aircraft side(by arrangement only, where available) cost plus 10%

2. Vulnerable Cargo Handling - per shipment (Requested by Agent, Carrier or Shipper) £44.60

3. Charges to amend airwaybill

- Minor amendments £39.50
- Amendments involving rating including processing a CCA £76.85

4. Print Requests

- To print copy AWBs / shippers declarations / IMO certs / release authorities etc £14.35
- Max 5 pages per occasion

5. Issue of Trem Cards (Upon request) £36.35

6. Submission of Data capture for Reporting (Including ICS)

- Electronic entry - per entry or Hawb £3.00
- Manual entry - per entry or Hawb £11.00

7. To provide Proof of Delivery in writing £30.75

8. Stressing (upon request & by agreement)

- To supply Stressing per 2m beam (4x4) of treated wood £11.00
- To supply Stressing per 3m beam (4x4) of treated wood £16.00
- Wooden pallet £5.50

9. Sight fee & Witness attendance plus any other special services/escorting requiring attendance £49.30

- per person, per pass, per hour or part thereof

* Storage free periods are subject to local variations. Please check with your local Swissport Cargo office. Where a dispute exists that involves parties outside the control of Swissport and this dispute causes delays to the clearance and collection of Import consignments, no adjustment of charges will be made in respect of consignments delayed as a result of such dispute



Please note – Due to the uncertainty surrounding Brexit negotiations, we would like to advise all parties concerned that there is a possibility there will be changes to the tariff. Should this be necessary we will do our utmost to inform you in a timely manner. Thank you for your attention.

Network Directory

United Kingdom & Ireland

General Contacts: t: +44 (0)1928 570120
f: +44 (0)1928 570220
e: Cargo.bd@Swissport.com

Senior Management

Jason Gaskell – Chief Operating Officer – Cargo

T +44 (0)1928 570120
E jason.gaskell@swissport.com

Darren Beamer - Commercial Director

T +44 (0)7714 138838
E Darren.Beamer@swissport.com

Alan Benwell – Regional Operations Director – South Region

T +44 (0)208 745 6602
E alan.benwell@swissport.com

Trucking Operations

T + 44 (0)1928 570120
E colm.mason@swissport.com

Colm Mason – Regional Operations Director – Ireland & North Region

T +353 (1) 812 5611
E colm.mason@swissport.com

Tony Roberts – Operational Services General Manager

M +44 (0)7876 395928
E tony.roberts@swissport.com

Chris Fletcher – Operational Process / Project Manager

T +44 (0)1332 852891
E chris.fletcher@swissport.com

Cargo Business Development Team

Darren Beamer - Commercial Director

M +44 (0)7714 138838
E Darren.Beamer@swissport.com

Tony Rawlings – Business Development Manager

M +44(0)7824 512114
E Tony.Rawlings@swissport.com

United Kingdom & Ireland

ABERDEEN ABZ

T +44 (0)1224 775502 F +44 (0)1224 724737
E abz.cargoops@swissport.com SITA ABZFFXH
Open 0600-2130 Mon-Fri, 0600-1200 Sat, 1200-2100 Sun
Manager Iain Murray

BELFAST BFS

T +44 (0)28 9442 2574 F +44 (0)28 9442 2070
E bfs.cargo@swissport.com SITA BFSFFXH
Open 0700-2100 Mon-Fri, 0830-1630 Sat, 1100-1500 Sun
Manager Simon Harvey

BIRMINGHAM BHX

T +44 (0)121 782 2447 F +44 (0)121 782 2449
E bhx.cargo@swissport.com SITA BHXFFXH
Open 0600-2359 Mon, 24 hrs Tue- Fri, 0001-2200 Sat, 0600-2200 - Sun
Manager James Williams

BRISTOL (Avonmouth) BRS - c/o Bristol Cargo Ctr Ltd

T +44 (0)117 938 1234 F +44 (0)117 938 1512
E operations@bristolcargocentre.com
Open 0700-2100 Mon-Fri, 0600-0900 Sat
Manager David Wilson-Jarvis

CARDIFF CWL – c/o Raven Express Logistics

T + 44 (0)1446 711488 F + 44 (0)1446 711848
E justin.stevenson@ravenexpress.co.uk
Open 0700-1900 Mon-Fri
Contact Justin Stevenson

EAST MIDLANDS EMA

T +44 (0)1332 852822 F +44 (0)1332 811904
E ema.cargo@swissport.com SITA EMAFFXH
Open 0600-2359 Mon, 24 hours Tue-Fri, 0001-1300 Sat
Manager James Williams

EDINBURGH EDI – c/o WFS

T + 44 (0)131 339 7534 F + 44 (0)131 317 7211
E edinburgh@wfs.aero
Open Open 0300-0000 Mon-Fri, 0000-1600 Sat, 0300-1600 Sun
Contact John Pritchard

GLASGOW GLA

T +44 (0)141 887 2441 F +44 (0)141 889 7291
E gla.cargoopsdm@swissport.com SITA GLAFFXH
Open 0500 - 0200 Mon-Fri, 0600-1400 Sat/Sun
Manager John Docherty

LIVERPOOL LPL – c/o Wynne Aviation Limited

T +44 (0)151 486 1948 F +44 (0)151 486 6228
E tom@wynneaviation.co.uk
Open 0700-2000 Mon-Fri
Contact Tom Hughes

LONDON GATWICK LGW – c/o WFS

Unit 8/9/10, World Cargo Centre
T +44 (0)1293 555490 F +44 (0)1293 555494
E LGWopsshedf2@wfs.aero
Open 24 hours
Manager Tony Roberts

LONDON HEATHROW LHR

Building 521b, Stansted Road
T +44 (0)208 745 6602 F +44 (0)208 976 5490/1/2
E LHR.CargoDutyManagers@swissport.com
LHR.CargoReception@swissport.com
Open 24 hours
Manager Joe Bellfield

The Portal, Unit 1, Scylla Road

T +44 (0) 203 146 0437
E joe.bellfield@swissport.com
Open 24 hours
Manager Joe Bellfield

Building 558, Shoreham Road

T +44 (0)208 759 3963 F +44 (0)208 759 1168
E brian.haines@swissport.com
Open 24 hours SITA LHRFFAF
Manager Brian Haines

Swissport House, Horton Road, Colnbrook

T +44 (0)1753 760910 F +44 (0)1753 760911
E Horton.Ops@swissport.com
Open 24 hours SITA LHRFSAF
Manager Brian Haines

LONDON STANSTED STN

T +44 (0)1279 680508 F +44 (0)1279 662855
E steve.bond@swissport.com SITA STNFXH
Open 24 hours
Manager Steve Bond

MANCHESTER MAN

T +44 (0)161 499 6700 F +44 (0)161 499 6706
E man.cargocsm@swissport.com SITA MANCFXH
Open 24 hours
Manager Debra Baddeley

NEWCASTLE NCL – c/o WFS

T +44 (0)191 286 0495 F +44 (0)191 286 0399
E newcastle@wfs.aero
Open 0600-2200 Mon-Thu, 0600-2000 Fri
Manager Daniel Kendal

CENTRAL TRUCKING OFFICE

T +44 (0)8705 133077 F +44 (0)8705 133076
E colm.mason@swissport.com
Open 24 hours SITA MANTRXH
Manager Colm Mason

Ireland

CORK ORK

T +353 (0)21 431 0987 F +353 (0)21 431 0837
E joe.lenihan@swissport.com SITA ORKFFXH
Open Open 0830-2000 Mon-Fri,
Manager Joe Lenihan

DUBLIN DUB

Cargo Terminal 2
T +353 (0)1 8125617 F +353 (0)1 844 5020
E david.halligan@swissport.com SITA DUBFFXH
Open 24 hours
Manager David Halligan

Trucking Office DUB

T + 353 (0)1 8125617 F + +353 (0)1 8445020
E cto.ire@swissport.com
Open - 0700-2000 Mon-Fri, 0700-1300 Sat, 0700-1100 Sun
Manager – Joe Lenihan

SHANNON SNN

T +353 (0)61 472300 F +353 (0)61 472347
E joe.lenihan@swissport.com SITA SNNFFXH
Open 0600-2200 Mon-Fri, 0700-1500 Sat, Sun
Manager Joe Lenihan